

Revised the following under item:

- III. Changes to Agenda: deleted word Consent (last line)*
- VI. Consideration of items removed from the Consent Agenda: deleted verbiage “Not only did we act in haste”*
- VII. Hearings & Reports: “C” – Director Dourlain changed verbiage from “that to who”*
- VIII. New Business A. page 5 changed RFP to RFQ and deleted word “and”*
- IX. Old Business – A. Deleted word “for” in 1st paragraph; and changed “upon” to “on” and changed “was appointed” to “serves currently”*
B. Citizens Comments: 1. Dr. Guru Prasad: changed verbiage from “passed to handed”

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY – APRIL 18, 2007
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 p.m.**

I. Call to Order and Roll Call

Chairman Dohm called the meeting to order at 6:45 p.m. Roll call confirmed the following Directors present: Dohm, Arrigoni, Dourlain, Kolssak, Rooney, Shepstone, and Wylie.

Directors Absent: None

Also in Attendance Dennis Rouleau – Airport Manager
Jamie Abbott – Assistant Airport Manager
Henry F. Paul, Jr. – Finance Supervisor
Peggy Cooney – Recording Secretary
Tom Lester – Airport Attorney

Chairman Dohm welcomed / introduced Pam Arrigoni as the Acting Director for City of Prospect Heights and Tom Lester as the Airport’s Attorney from the law firm of Hinshaw and Culbertson.

II. Pledge of Allegiance

Following roll call Chairman Dohm lead those in attendance in the Pledge of Allegiance

III. Changes to Agenda

The Chairman requested Item IV. Citizens Comments be moved and acknowledged after Item IX. Old Business – B. Resolution 07-013 – A Resolution recommending permanent closure of Runway 6/24. A motion was made by Director Rooney and seconded by Director Kolssak to approve the Agenda as amended.

IV. Approval of the Consent Agenda

Director Shepstone requested Item A – Approval of the Chicago Executive Airport Board of Directors March 21, 2007 Regular Meeting minutes be removed from the Consent Agenda for further discussion.

Director Rooney requested Item C – Resolution 07-011 - A Resolution approving FY 2007 Budget Fund Transfer No. 1 for Chicago Executive Airport be removed from the Consent Agenda for further discussion and added to this evening's Executive Session for further clarification.

A motion was made by Director Shepstone and seconded by Director Dourlain to approve the remaining items on this evening's Consent Agenda to include:

- Item B – Resolution 07-009 – A Resolution authorizing the payment of claims;
- Item D – Resolution 07-012 – A Resolution to approve the purchase of an Airport Snow Broom;

The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Arrigoni, Dourlain, Kolssak, Rooney, Shepstone, and Wylie.
Absent: None

VI. Consideration of items removed from the Consent Agenda

Item A. – Approval of the Chicago Executive Airport Board of Directors March 21, 2007 Regular meeting minutes.

Director Shepstone stated the following two reasons for removing this item off the Consent Agenda. The first was to correct an error on page 3, Item C, second bullet to include changing the word from marking to Marketing. He further stated the second reason was to make a motion to rescind the motion recorded in the minutes, under item XI Action taken after Executive Session.

Director Shepstone indicated his reasons as follows:

1. We did not seek the opinion of the Airport Manager, whose technical knowledge on the subject is substantially greater than that of the members of this Board.

2. The municipalities – under I.G.A. Section 3, 3A3, - reserve the right to decide all questions on possible Land Acquisition, and
3. The Municipalities also reserve the right to rule on any modification to the Airport Layout Plan BEFORE such a change is ordered by the Board. (Item 3, 3A.). A mere glance at sheets 17, 18 and 19 of the ALP would confirm their exclusive authority over this decision we so hastily reached.
4. The discussion of the March 21st Motion and its approval, was accomplished in public in less than eight minutes – including discussion on a subordinate motion, and a revised subordinate motion.

Director Shepstone submitted that the decision reached was erroneous, and failed to take into account information that was not available to the Board at that time.

Director Shepstone indicated that if his motion to rescind Item XI was successful he would move for the approval of the minutes as revised. After some additional discussion (including withdrawal of the word haste) and clarification from the Airport Attorney, a motion was made by Director Shepstone and seconded by Director Dourlain to rescind the resolution closing Runway 6/24. The motion was unanimously approved by a voice vote. A motion was made by Director Shepstone and seconded by Director Dourlain to approve the March 21, 2007 meeting minutes as amended. The motion was unanimously approved by a voice vote.

Item C – Resolution 07-011 – A Resolution approving FY 2007 Budget Fund Transfer No. 1 for Chicago Executive Airport.

Director Rooney requested clarification from the Airport Attorney regarding one item in Resolution 07-011. After a discussion by the Board and clarification by the Airport Attorney a motion was made by Director Rooney and seconded by Director Wylie to lay on the table this Resolution until after this evening's Executive Session when the Board re-convenes to Regular Session. The motion was unanimously approved by a voice vote.

VII. Hearings and Reports

A. Treasurer's Report

Treasurer Dourlain informed the Board of the close of this Fiscal Year 2007. The Airport Manager informed the Board they have received an award from the Government Finance Officers Association for Certificate of Achievement in Financial Reporting. The Airport Manager further stated the importance of this award and introduced the former Assistant Manager of Finance and Administration, Michael Zonsius in the Audience who was the recipient of the first seven plaques and is presently the current CFO for O'Hare Airport.

Director Dourlain also discussed the current airport operations and fuel flowage figures.

B. 1. Airport Manager – Dennis Rouleau reported:

- May 22 & 23, 2007 is the Illinois Aviation Conference that will be held at the Westin North Shore Hotel in Wheeling, Illinois. The Airport will be hosting along with Priester Aviation, Atlantic Aviation, North American Jet and Signature Flight support a hangar party scheduled for May 23rd. The Airport Manager will continue to give updates as they occur.
- Updated the Board on the recent aircraft incident that transpired on the Airport
- The Assistant Airport Manager reported there have been no recent noise complaints however there have been other related complaints that pertained to the Airport that are currently being addressed.

2. Public Relations Update / Report

None

C. Board Member's Comments

- **Director Shepstone** clarified a point that related to meeting minutes for the CEA-BOD meetings.
- **Director Dourlain** inquired when the next edition of the Airport's newsletter will be published. The Airport Manager gave an update on the newsletter to include moving from a bi-monthly to a quarterly publication. He also introduced both Laura Witlox and Michael Stanard *who* will be producing the newsletter and will be handling Public Relations for the Airport. Both Ms. Witlox and Mr. Standard explained their qualifications / work ethics. Both the Chairman and Airport Manager further explained the importance of producing an RFP, RFQ and/or engagement letter for a marketing consultant.

D. Correspondence and Chairman's Comments

Chairman Dohm reported President Klatecki from the Village of Wheeling has resigned. He publicly thanked President Klatecki for his assistance and cooperation with matters that dealt with the Airport throughout the years. Chairman Dohm concluded by requesting a moment of silence for the Virginia Tech School, Students and Staff.

VIII. New Business

A. Resolution 07-010 – A Resolution to approve a proposal with One Zero Charlie

The Board discussed Resolution 07-010 – A Resolution to approve a proposal with One Zero Charlie.

A motion was made by Director Dourlain and seconded by Director Rooney to postpone to a time certain Resolution 07-010 – A Resolution to approve a proposal with One Zero Charlie, commencing with an **RFQ**. Director Rooney requested the Airport Manager to explain this Resolution, and the qualifications of this firm. The motion failed by a roll call vote. Aye votes included: Directors’ Dourlain, Shepstone, and Wylie. Nay votes included: Director’s Kolssak, Arrigoni and Rooney. This presented a tie vote and Chairman Dohm voted Nay. Absent: None. The motion failed.

After further discussion a motion was made by Director Rooney and seconded by Director Kolssak to continue with the Services of One Zero Charlie until October 1, 2007 and to produce an **RFQ** for future airport marketing services. The motion was unanimously approved by a roll call vote. Aye votes included: Directors’ Arrigoni, Dourlain, Kolssak, Rooney, Shepstone, and Wylie. Absent: None

B. Part 150 Update

Brian Welker of Crawford, Murphy & Tilly, Inc. (CMT) provided an update regarding the Part 150. Highlights included:

- Currently working with Bernard Dunkelberg & Associates who are experts in this field.
- Recommendations of the Original Part 150 are still in place
- Update various (60, 70 & 75) noise contours, airport traffic and any changes in Runway Utilization
- Discussed funding and ways to obtain monies for this project
- Will conduct one Public Hearing (day and time to be announced in approximately two months)
- May recommend a Part 161 Study
- Discussion of height and zoning issues
- Requested to have information published in the next Airport newsletter regarding a public hearing for the Part 150 Update.

C. Resolution 07-014 – A Resolution recommending the Sale of Airport Parcel 8 to the Village of Wheeling for use as a Fire Station / Headquarters and Directing the Airport Manager to take all necessary steps with the FAA and IDOT to obtain approval and process the sale.

Chairman Dohm requested Director Rooney to give an update regarding this Resolution. After this update, a motion was made by Director Rooney to approve Resolution 07-014 as written / stated on this evening’s agenda. Director Kolssak seconded the motion.

Director Wyle requested a motion to be made to delay / postpone this matter keeping with the Roberts Rules until a time certain – May’s 16, 2007 meeting. Director Shepstone seconded the motion. There was discussion regarding the BOD receiving correspondence / documentation supporting this Resolution to include approval by both the FAA & IDOT. In addition to the discussion, Chairman Dohm qualified his understanding of the issue. A roll call vote was requested. The voting on this motion resulted in the following: aye votes included: Directors’ Wylie, Shepstone, and Arrigoni. nay votes included: Director’s Kolssak, Rooney and Dourlain. This resulted in a tie vote and Chairman Dohm cast the deciding vote as an aye. Resolution 07-014 - A Resolution recommending the Sale of Airport Parcel 8 to the Village of Wheeling for use as a Fire Station / Headquarters and Directing the Airport Manager to take all necessary steps with the FAA and IDOT to obtain approval and process the sale will be postponed until the May 16, 2007 meeting.

IX. Old Business

A. Update of discussion of Airport Property Taxes

The Airport Manager reported that he attended a meeting addressing the property tax issue at CEA. He further reported to be working towards a positive resolution to this issue. The Airport Manager informed the BOD that a Letter of Engagement / Proposal (to include possible strategy) should be available / ready to share with them by the next meeting.

The Chairman elaborated on the meeting that he attended with the Airport Manager. He reported to have discussed numerous approaches for resolving this tax issue with an attorney and the County Tax Assessor Houlihan; which could ultimately lead to the possibility of introducing legislation in Springfield. Chairman Dohm requested the BOD approval / blessing to pursue this avenue with the Aeronautical Advisory Board to the Governor of the State of Illinois *on* which he *serves currently*. The Chairman will report any / all updates back to the Board. The BOD were in agreement with his request.

B. Resolution 07-013 – A Resolution recommending permanent closure of Runway 6/24

Chairman Dohm gave a brief synopsis of the creation and reason for this Resolution. Chairman Dohm then began taking comments from the Audience regarding this issue.

Citizen’s comments included:

1. Dr. Guru Prasad – President of PAPA *handed* out and discussed an informational sheet that included reasons why the closing of Runway 6/24 will have a significant, adverse effect on the resident pilots at CEA.

2. Jim Loerzel - Airport tenant commented on the CEA-BOD IGA and the closing of Runway 6/24.

The following persons offered their comments regarding the Closure of Runway 6/24: Madeleine Monaco, Barry Axelrod, Howard Levinson, Richard Steinbrecher, Jim Kwasek and Lou Wipotnik. All were opposed to the closing of Runway 6/24.

The BOD and Chairman Dohm responded to the comments / remarks that were made by the designated meeting attendees.

After some discussion, a motion was made by Director Rooney and seconded by Director Wylie to approve the removal of an entire paragraph (beginning with the 9th Whereas Paragraph) that referred to the Alexander Graham Bell Montessori School as stated in Resolution 07-013, as amended – A Resolution recommending permanent closure of Runway 6/24 eliminating the as amended. The motion was unanimously approved by a voice vote.

A motion was made by Director Rooney and seconded by Director Dourlain to approve Resolution 07-013 – A Resolution recommending permanent closure of Runway 6/24 as amended. The motion was unanimously approved by a voice vote.

X. Executive Session:

A motion was made by Director Dourlain and seconded by Director Wylie to go into Executive Session at 9:05 p.m. for the purpose of discussing a personnel issue and the approval of minutes. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dohm, Arrigoni, Dourlain, Kolssak, Rooney, Shepstone, and Wylie. Absent: None.

Following Executive Session, Chairman Dohm reconvened the regular meeting at 10:02 p.m. Roll call taken indicated the following Board of Directors were present; Dohm, Arrigoni, Dourlain, Kolssak, Rooney, Shepstone, and Wylie. Absent: None.

XI. Action Taken from Executive Session

A motion was made by Director Dourlain and seconded by Director Shepstone to approve but not release the February 21, 2007 and March 21, 2007 Executive Session minutes as presented. The motion was approved by a voice vote. Director Arrigoni abstained from voting.

A motion was made by Director Rooney and seconded by Director Arrigoni to approve Resolution 07-011 - A resolution approving the FY 2007 Budget Fund Transfer No. 1 for Chicago Executive Airport. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Arrigoni, Dourlain, Kolssak, Rooney, Shepstone, and Wylie. Absent: None.

XII. Adjournment

A motion was made by Director Dourlain and seconded by Director Kolssak to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Ralph Shepstone
Secretary

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