

**CHICAGO EXECUTIVE AIRPORT  
BOARD OF DIRECTORS  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 19, 2008  
CHICAGO EXECUTIVE AIRPORT  
1020 S. PLANT ROAD  
WHEELING, IL 60090  
6:30 P.M.**

**I. Call to Order and Roll Call**

Chairman Englehardt called the meeting to order at 6:35 p.m. Roll call confirmed the following present: Chairman Englehardt, Directors Widmer, Mendez, Ahlstedt, and Rooney.

Directors Absent: Arrigoni, Kolssak

Also in Attendance: Dennis Rouleau - Airport Manager  
Jamie Abbott - Assistant Airport Manager  
Henry F. Paul, Jr. - Finance Supervisor  
Kathleen Pradd - Recording Secretary  
Tom Lester - Airport Legal Counsel

**II. Pledge of Allegiance**

Following roll call Chairman Englehardt led those in attendance in the Pledge Of Allegiance.

**III. Changes to Agenda**

No changes were made to the agenda

**IV. Citizens Comments**

None

**V. Approval of the Consent Agenda**

A motion was made by Director Rooney and seconded by Director Ahlstedt to approve items on this evening's Consent Agenda to include:

- Item A – Approval of the Chicago Executive Airport Board of Directors October 15, 2008 Regular meeting minutes as presented;
- Item B – Resolution 08-036 – A Resolution approving execution of the document necessary to refinance a portion of the purchase price of land for use as a runway safety area as presented;
- Item C- Resolution 08-038 – A Resolution authorizing the payment of claims as presented;

- Item D- Resolution 08-039- A Resolution approving renewal of Airport Insurance Policies as presented;
- Item E- Resolution 08-040- A Resolution to approve an Agreement with CM&T for consultant services for the preparation of an Environmental Assessment and Section 4(F) Evaluation for the new FBO in the SE Quadrant and associated improvements as presented;

The motion was approved by a roll call vote. Aye votes included: Directors Ahlstedt, Rooney, Mendez, Widmer. Nay votes: None  
Absent: Kolssak, Arrigoni

**VI. Consideration of items removed from the Consent Agenda**  
None

**VII. Hearings and Reports**

**A. Treasurer's Report**

Director Widmer reported/ commented on the following Year to Date (YTD) expenses:

- Operating expenses- Total operating expenses are below the YTD expense budget by \$255,188 for the fiscal year.
- Operating income was \$429,268 resulting in a net favorable budget variance of \$173,282 for the fiscal year.
- Other income and expense is unfavorable indicating an over budget variance of \$56,257 for the fiscal year to date.
- Net income before depreciation and other non-cash expenses was \$353,350 or \$117,025 over the budget. Net income after depreciation and other non-cash expenses was \$(813,587). Depreciation on contributed capital assets has now been deducted for the current fiscal year.

**B. Airport Manager – Dennis Rouleau, Airport Manager reported:**

- Submitted a monthly report for the Board to review.
- Reported on the passing of Ralph Shepstone, dear friend and respected colleague. A Remembrance Celebration of his life will be held tomorrow from 3:00 p.m. to 7:00 p.m. at the Rob Roy Club House, 270 Country Club Drive, Prospect Heights. In lieu of flowers, donations can be made to the Civil Air Patrol in his honor. The Chairman requested a moment of silence in recognition of Mr. Shepstone's passing.
- A Toy Drop for needy children is now in progress throughout the Airport
- Todd Gressick, Airport Operations Coordinator has accepted a job at the Minden/Tahoe Airport. His last day will be December 12<sup>th</sup>.
- Chairman Englehardt, Alderman Vole and the Airport Manager visited the Rockford Airport today to look at some innovative solar heated T-Hangers being built there and learn more about their building codes and alternative ideas for financing the construction. Director Rooney requested a copy of their specific building plans to bring to the fire chief. The plans are the property of the owners and may not be available.

**C. Public Relations Report**

Laura Witlox of One Zero Charlie reported on the following:

- o NBAA – There was a savings of \$5,254.41 this year by storing the booth in Orlando rather than shipping it back to Wisconsin. The savings will be reflected in 2009 as well.
- o ACE- plans for the 2009 event are currently being coordinated with Jamie Abbott, Assistant Airport Manager and PACE. They will be soliciting sponsorships from airport businesses. In addition, there will be exhibitor fees to offset the expense of the event.
- o Newsletter is in the works. Anyone with news should contact her with news of their events for publication.

**D. Board Member's Comments**

- Director Ahlstedt commented to PACE President, Greg Wheeler, that Prospect Heights is working on signage for the Airport viewing area.
- No comments from Directors Mendez and Widmer

**Correspondence and Chairman's Comments**

Chairman Englehardt commented on the following:

- 94<sup>th</sup> Aero Squadron letter- he received a letter from Howard Bell, President and CEO of Specialty Restaurants regarding their signage and their intention of staying open and cooperating with the Airport.
- T-Hangars at Rockford Airport- He was very impressed with them and wanted to let everyone know that we are continuing to work on resolving issues so that we can provide more T-Hangars to our tenants.

**VIII. Old Business**

None

**IX. New Business**

A motion was made by Director Mendez and seconded by Director Widmer to approve items under new business to include:

- A. Resolution 08-041- A Resolution to approve an Agreement for Design Engineering Services with CM&T for the Taxiway Echo Extension Project
- B. Resolution 08-042- A Resolution approving a contractual Agreement with Roger C. Marquardt & Co., Inc.

Scott Marquardt was in attendance and introduced himself to the board and gave a brief description of his company and what he feels they can do to help with the property tax situation. There was further discussion on the unique situation of taxing airport property versus industrial property and working towards appealing the way that airport properties are assessed. Director Rooney requested quarterly update reports from Roger C. Marquardt & Co., Inc. to be furnished to the Airport Manager and it was agreed by Scott Marquardt.

The motion was approved by a roll call vote. Aye votes included: Directors Ahlstedt, Rooney, Mendez, Widmer. Nay votes: None, Absent: Kolssak, Arrigoni

**X. Executive Session**

Motion to go into Executive Session pursuant to 5 ILCS 120/2(c), (6) and (7) to discuss employment compensation, discipline performance or dismissal of an employee(s) of the Airport, and the sale or lease of the property owned by Chicago Executive Airport

A motion was made by Director Ahlstedt and seconded by Director Rooney to convene to executive session. The motion was unanimously approved by a roll call vote. Aye votes included: Directors Rooney, Mendez, Ahlstedt, and Director Widmer. Nay votes: None. Absent: Directors Arrigoni and Kolssak

**XI. Action Taken from Executive Session**

None

**XII. Adjournment**

A motion was made by Director Widmer and seconded by Director Rooney to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Darlene Ahlstedt  
Secretary