

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, APRIL 22, 2009
CHICAGO EXECUTIVE AIRPORT
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 P.M.**

I. Call to Order and Roll Call

Chairman Englehardt called the meeting to order at 6:33 p.m. Roll call confirmed the following present: Chairman Englehardt, Directors Arrigoni, Kolssak, Ahlstedt, and Rooney

Directors Absent: Directors Mendez and Widmer by prior notification

Also in Attendance: Dennis Rouleau - Airport Manager
Jamie Abbott- Assistant Airport Manager
Henry Paul - Finance Supervisor
Kathleen Pradd - Recording Secretary
Tom Lester - Airport Legal Counsel

II. Pledge of Allegiance

Following roll call Chairman Englehardt led those in attendance in the Pledge of Allegiance.

III. Changes to Agenda

No changes were made to the agenda

IV. Citizens Comments

None

V. Consent Agenda

A motion was made by Director Arrigoni and seconded by Director Rooney to approve the items on this evening's Consent Agenda to include:

- Item A – Approval of Minutes as follows:
March 18, 2009 Regular Meeting Minutes as presented;
- Item B – Resolution 09-013- A Resolution authorizing the payment of claims as presented;

The motion was approved by a roll call vote. Aye votes included: Directors Kolssak, Ahlstedt, Rooney, and Arrigoni

Nay votes: None

Absent: Directors Mendez and Widmer

VI. Consideration of items removed from the Consent Agenda

No items were removed

VII. Hearings and Reports

A. Treasurer's Report

Finance Supervisor Henry Paul reported/ commented on the following Year to Date (YTD) expenses:

- Flight operations for the same period as last year were down by 16,148 flights
- Fuel flowage for the same period is down by 800,729 gallons
- Operating expenses- Total operating expenses are below the YTD expense budget by \$475,197 for the fiscal year.
- Operating income- YTD actual operating income was \$728,278 resulting in a net favorable budget variance of \$258,970 for the fiscal year.
- Other income and expense is unfavorable indicating an over budget variance of \$90,286 for the fiscal year to date.
- Net income before depreciation and other non-cash expenses was \$601,947 or \$168,684 over the budget. Net income after depreciation and other non-cash expenses was \$(1,569,124). Depreciation on contributed capital assets is included in the above results for the current fiscal year.

B. Airport Manager's Report

Airport Manager, Dennis Rouleau reported on the following:

- A 3 ring binder will be distributed at the May meeting to all the board members to be used for the new Fiscal Budget year ending April 30, 2010 and the monthly financial reports and statements.
- The 2009 Airport Pavement Repair Bid will be out in a couple of days. It will include seal coating at the Tower entrance road, crack sealing on runway 6/24, slurry sealing at the entrance of hangars 9 and 10, 4 and 7 and the parking lot of the new T Hangars.
- The Illinois Aviation Conference is coming up on May 18th-21st and our Chairman, Allan Englehardt is being inducted into the Illinois Aviation Hall of Fame, along with Howard Levinson. Dennis and Jamie Abbott will be attending the conference with the Chairman.
- Today is Administrative Assistant's Day. The Airport Manager thanked Kathy Pradd and Beth Hoover for all their help. All the women in the office received flowers on behalf of the board and staff for their efforts.
- Signature Flight Support has a charity fund raiser coming up to benefit the Law Enforcement Aviation Coalition (LEAC). Static display of Citation Aircraft as well as cars from the Mancuso group and helicopters will be on display. All board members as well as our local police and fire departments are invited. A special event application will be submitted to the Airport for approval.
- Wind damage to 6 aircraft was reported in areas 2 and 3 on the airfield. Tie down anchor chains were ripped out of the ground and an aircraft was lifted up and landed on its back due to the wind.

- A bid for Taxiway Lima was received by Lindahl Construction. The actual bid was less than originally quoted. Brian Welker of CM&T reported that the project is a high priority and will be funded with discretionary funding at 95% federal, 2 ½% state and 2 ½% local funds.

C. Public Relations Report

- Laura Witlox of One Zero Charlie presented the Airport with a gift of 3 framed ad campaigns that were used in Aviation International News.
- A new ad campaign idea was presented to the board that shows “Time, the ultimate non-renewable resource” as its theme. Some of the ideas are to place the ads on billboards, in magazines, “pop-ups” or banners at the FBO’s. After discussion with the board, it was decided that a more formal presentation with costs will be presented at next month’s board meeting.
- A reminder that The ACE event sponsored by PACE will be held on September 19th this year. Thank you to Signature Flight Support, CM&T, and Atlantic who have all contributed to this event.
- Dennis met with a Chicago Tribune Reporter for a story on Chicago Executive Airport that should be published in their new “local” edition newspaper.
- Spring Newsletter is coming up. Please contact Laura with any news to add to the newsletter.
- The Airport Manager did a presentation featuring the 190 North television program that showcased the Science Chicago tour that was filmed at Chicago Executive Airport in March.

D. Board Member’s Comments

- Director Arrigoni mentioned that the 190 North program was nice, but did not mention the City of Prospect Heights. In addition, she requested to Henry Paul that next year’s budget documents should include narratives when being presented to the communities for clarification.
- Director Rooney said he was glad to be at the meeting.
- Director Ahlstedt commented that the next Young Eagles event will be at Signature on Saturday, April 25th and invited anyone who would like to volunteer to help should arrive about 8:30 a.m. The children will be arriving at approximately 9:30 a.m. All Children ages 7-17 are welcome to attend with a parent and sign up.
- Director Kolssak had no comments.

E. Correspondence and Chairman’s Comments

Chairman Englehardt commented on the following:

- The Chairman congratulated Dolly Vole, who was in the audience, on recently being elected Mayor of Prospect Heights. He noted that she attends our board meetings regularly and has a great deal of interest in our Airport.
- He will also be attending the Young Eagles program on Saturday, as well as his son, A.J., who will be a Young Eagles pilot for the event.
- Howard Levinson, who was not able to attend tonight’s board meeting, contacted the Chairman and told him he recently attended a meeting of the

Chicago Flight Instructor's Association where IDOT Director Susan Shea told him there was money available to build t-hangars. The Airport Manager explained that the money she was referring to was the G/A Entitlement funds of \$150,000.00 yearly for each Airport. He discussed this with the board at a previous meeting, but he would follow up with to see if there was any additional funding that he was not aware of. Brian Welker of CM&T agreed with the Airport Manager that there was no new funding available at this time.

VIII. Old Business

There was no old business to discuss.

IX. New Business

A motion was made by Director Kolssak and seconded by Director Rooney to approve the following item on this evening's new business to include:

- o Item A - Resolution 09-014- A Resolution approving FY 2009 Budget Fund Transfer No. 1 for Chicago Executive Airport as presented;

The motion was unanimously approved by a voice vote.

X. Executive Session

Director Kolssak made a motion to adjourn into Executive Session pursuant to 5 ILCS 120/2 (C21) to discuss approval of executive session minutes, and the sale or lease of property owned by Chicago Executive Airport.

The motion was approved by a roll call vote. Aye votes included: Directors Kolssak, Ahlstedt, Rooney, and Arrigoni

Nay votes: None

Absent: Directors Mendez and Widmer

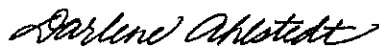
XI. Action Taken from Executive Session

There was no action taken from Executive Session

XII. Adjournment

A motion was made by Director Rooney and seconded by Director Kolssak to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Darlene Ahlstedt
Secretary