

**CHICAGO EXECUTIVE AIRPORT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
WEDNESDAY, AUGUST 19, 2009  
CHICAGO EXECUTIVE AIRPORT  
1020 S. PLANT ROAD  
WHEELING, IL 60090  
6:00 P.M.**

**I. Call to Order and Roll Call**

Chairman Englehardt called the meeting to order at 6:03 p.m. Roll call confirmed the following present: Chairman Englehardt, Directors Widmer, Mendez, Kolssak, Ahlstedt and Arrigoni. Director Rooney arrived at 6:30 p.m.

Also in Attendance: Dennis Rouleau - Airport Manager  
Jamie Abbott - Assistant Airport Manager  
Henry Paul - Finance Supervisor  
Kathleen Pradd - Recording Secretary  
Tom Lester - Airport Legal Counsel

**II. Pledge of Allegiance**

Following roll call Chairman Englehardt led those in attendance in the Pledge of Allegiance.

**III. Changes to Agenda**

None

**IV. Citizens Comments**

None

**V. Consent Agenda**

A motion was made by Director Arrigoni and seconded by Director Mendez to approve the items on this evening's Consent Agenda to include:

- Item A – Approval of Minutes as follows:
  - July 15, 2009 Regular Meeting Minutes as presented;
  - June 17, 2009 Executive Session Minutes approved, but not released as presented;
- Item B – Resolution 09-029- A Resolution authorizing the payment of claims as presented;

The motion to approve the consent agenda was approved by a roll call vote. Aye votes included: Directors Kolssak, Ahlstedt, Mendez, Widmer and Arrigoni  
Absent: Director Rooney  
Nay: none

## VI. Consideration of items removed from the Consent Agenda

No items were removed from the consent agenda

## VII. Hearings and Reports

### A. Treasurer's Report

Director Widmer reported/commented on the following Year to Date (YTD) expenses:

- Operating expenses - Total operating expenses are below the YTD budget by \$146,729 for the fiscal year.
- Operating income - The YTD actual operating income was \$233,449 resulting in a net favorable budget variance of \$153,532 for the fiscal year.
- Other income and expense is favorable indicating an under budget variance of \$13,463 for the fiscal year to date.
- Net income before depreciation and other non-cash expenses was \$214,636 or \$166,994 over the budget. Net income after all depreciation and other non-cash expenses was a loss of (\$399,888). Fuel Flowage for July, 2009 showed considerable increases in both 100LL and JetA Fuel sales.

### B. Airport Manager's Report

Airport Manager, Dennis Rouleau reported on the following:

- CABAA golf outing is tomorrow, August 20<sup>th</sup>. Our Airport is sponsoring a hole.
- Introduced Bob Dorgan, our new intern.
- Additional budgets were handed out to both Pam Arrigoni and Mark Rooney to distribute to their respective community's elected officials.
- All summer help will be leaving by the end of next week to return to school.
- Director Kolssak questioned whether or not our lower yearly operations figures would jeopardize our having an FAA Tower. The Airport Manager did not think so but commented that, if anything, we would go to a contract tower. He will discuss that question with our tower controller, Karl Langer, tomorrow to get a definitive answer.
- Director Kolssak also questioned whether or not the manager had spoken to Dr. Shea again regarding any stimulus funding for our Airport. The manager replied that he did contact her immediately following last month's meeting and sent a copy of the email to all of the board members. Only GA entitlement money is available for T-Hangar development use at this time. Tom Lester, Airport counsel, explained that the stimulus package awards are decided by local legislature, either through congress or state senators. There will be a TIPS meeting in Springfield on September 17<sup>th</sup> in which Director Shea is attending and the Airport Manager encouraged all board members to attend with him if possible. The chairman will be attending.
- An update on the Taxiway Lima project was explained and how the infrastructure on the northeast quadrant will be for future T-hangars. Additional information on the timeline of the project and runway closures was discussed.
- Demolition of Hangar One should begin soon. The Environmental Assessment still needs to be fully approved. We provided a second Memorandum of Agreement to the FAA for approval and we also need to go through the local permit process for the removal of asbestos and the final demolition of the building.
- Director Ahlstedt asked the manager for the status of the lobbyist retained by the Airport. She asked that we request a monthly update from him.

### **C. Public Relations Report**

Michael Stanard of One Zero Charlie gave the following update:

- A presentation of the billboard ad campaign ideas was distributed to board members for review that stressed time saved by using our Airport.
- Arrangements have been made reserving a billboard on highway 294 just north of Devon Avenue.
- Priester Charter, Atlantic Aviation and Signature Flight Support will be participating in the ad campaign and contributing to the cost.
- The location of the billboard will attract travelers going into O'Hare Airport and driving downtown and is across the street from the FAA office.
- After much discussion, the board will vote on whether or not to approve this ad campaign under new business, Resolution 09-032.

### **D. Board Members Comments**

- Director Arrigoni reported that Madeline Monaco representing the PAPA organization attended the City Council meeting in Prospect Heights and expressed their desire for more T-Hangars at our Airport. She also has concerns over the high fuel prices.
- Director Kolssak congratulated the Eclipse Aerospace Group. The final awarding of Eclipse Aviation assets was last Friday. Mr. Ross is a big part of that group and it looks as though Chicago Executive Airport will be the main maintenance facility worldwide for all existing aircraft for now. It is a big win for our Airport and will create jobs.
- Director Ahlstedt commented that the residents of both communities will be happy to hear that there will be VLJ's coming to our Airport. They're smaller and quieter.
- Directors Mendez, Widmer and Rooney had no comments.

### **E. Correspondence and Chairman's Comments**

- Chairman Englehardt announced that he and Director Ahlstedt will be attending the annual Pilot's Reunion's on Sunday, September 27th at the 94<sup>th</sup> Aero Squadron Restaurant.

## **VIII. Old Business**

A motion was made by Director Kolssak and seconded by Director Arrigoni to approve the following item on this evening's old business to include:

- Item A – Resolution 09-030 A Resolution to approve the preliminary TIPS 2011-2015 Program for Chicago Executive Airport

The motion was unanimously approved by a voice vote.

**IX. New Business**

A motion was made by Director Mendez and seconded by Director Kolssak to approve the following item on this evening's new business to include:

- o Item A – Resolution 09-031 A Resolution approving an Award of Contract to Preform Traffic Control Systems, Ltd. for 2009 Airfield Remarketing at Chicago Executive Airport

Jamie Abbott explained that Preform Traffic Control Systems, Ltd. is a contractor that has been used before by our Airport and they are well known by almost all Chicago area Airports. They know our Airport well and they were the lowest bidder for the project.

The motion was approved by a roll call vote. Aye votes included Directors Rooney, Mendez, Arrigoni, Ahlstedt, Kolssak and Widmer. Nay votes: none.

A motion was made by Director Rooney and seconded by Director Widmer to approve the following item on this evening's new business to include:

- o Item B- Resolution 09-032 A Resolution approving a Billboard Campaign for Chicago Executive Airport

The motion was approved by a majority roll call vote. Aye votes included: Directors Ahlstedt, Kolssak, Rooney and Widmer. Nay votes included: Directors Mendez and Arrigoni.

Director Arrigoni commented that Mayor Vole has concerns regarding the billboard ad.

**X. Executive Session**

A motion was made by Director Kolssak and seconded by Director Ahlstedt to convene into executive session pursuant to 5 ILCS 120/2 (C21) to discuss approval of executive session minutes, and the sale or lease of property owned by Chicago Executive Airport.

The motion was unanimously approved by a roll call vote. Aye votes included: Directors Mendez, Kolssak, Ahlstedt, Rooney, Widmer and Arrigoni.

**XI. Action Taken from Executive Session**

There was no action taken from Executive Session

**XII. Adjournment**

A motion was made by Director Kolssak and seconded by Director Arrigoni to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Darlene Ahlstedt  
Secretary