

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, JULY 21, 2010
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 P.M.**

I. Call to Order and Roll Call

Chairman Englehardt called the meeting to order at 6:05 p.m. Roll call confirmed the following present: Chairman Englehardt, Directors Kolssak, Ahlstedt, Helmer and Argiris. Absent: Directors Widmer and Mendez by prior notification

Also in Attendance: Dennis Rouleau - Airport Manager
Jamie Abbott, Assistant Airport Manager
Kathleen Pradd - Recording Secretary
Tom Lester - Airport Legal Counsel
Rita Boserup- Sikich, LLP

II. Pledge of Allegiance

Following roll call Chairman Englehardt led those in attendance in the Pledge of Allegiance.

III. Changes to Agenda

None

IV. Citizens Comments

None

V. Consent Agenda

A motion was made by Director Argiris and seconded by Director Kolssak to approve the items on this evening's consent agenda to include:

- Item A. Approval of Minutes as presented;
 1. June 16, 2010 Regular Meeting minutes, as presented;
 2. April 21, 2010 Executive Session Minutes approved but not released;
- Item B - Resolution 10-026- A Resolution authorizing the payment of claims as presented;

The motion was approved by a roll call vote. Aye votes included Directors Kolssak, Ahlstedt, Argiris, and Helmer. Nay: None Absent: Directors Widmer and Mendez

VI. Consideration of items removed from the Consent Agenda

None

VII. Hearings and Reports

A. Treasurer's Report

Rita Boserup of Sikich, LLP reported/commented on the following Year to Date expenses:

- Operating expenses – For June, 2010, Administrative expenses are below budget by \$16,238 (15.66% expended) and Operating and Maintenance expenses are under budget by \$43,515 (12.71% expended).
- Operating income - The operating income for two months is \$104,497 over what was budgeted.
- Other income and expense- This category reflects interest income and expense, shows net revenue of \$14,188. Interest expense is down \$12,114 due to refinancing the loans in April. The budget reflects the original loan interest. The “other” item of \$1,380 is proceeds from the sale of surplus equipment.
- Non-cash Expenses- The \$832 is from a collection settlement write-off on an old accounts receivable account.
- Net income- not including depreciation and other non-cash expenses is \$134,746, which is \$109,728 better than budgeted.

A discussion with the board of current CD rates followed the Treasurer's report.

B. Airport Manager's Report

Airport Manager, Dennis Rouleau reported on the following:

- ➔ The CABAA Visual Departure diagram was distributed to the Board and discussed. Mark Zakula of Klein Tools was a member of the ATC committee and instrumental in the planning.
- ➔ When the Airport Manager spoke to the NTSB investigating the Lear Jet accident he asked that in their final recommendation to include that CEA needs a 34 approach. They will pass this on to their ATC investigator. They have been very helpful to CEA in the past influencing IDOT and the FAA in financing the PAPI lighting on the airfield and the power line burial on the west side of the field.
- ➔ Labor Strike- Indications are the strike should be over by Friday and the T-Hangar project can resume.
- ➔ Storm Sewer project- Permits were issued today for the storm sewer work to begin at hangars 5 & 6. This project will also begin on Friday.
- ➔ Lima extension, final phase- We are still awaiting the funding from IDOT and the FAA. The project will begin 60 days after receipt of the funds.

- IA Hangar project- The target date for construction to begin is August 11th. They have to loop the water main around the hangar and there is a possibility that the Village of Wheeling will require a foam fire suppression system to be installed. If that happens, we can assist Signature to pursue a variance with Village.
- Brian Welker of CM&T will be attending a meeting tomorrow with the Village of Wheeling Planning Commission to discuss the ADSB project. Pilots have been complaining about the beacon on the control tower not being bright enough. The Airport spoke to ITT to see if a crow's nest can be manufactured for the ADSB tower to accommodate the beacon.
- NBAA- the date of the conference is October 19th through October 21st in Atlanta, Georgia. The Airport Manager asked the board to contact him or Kathy and let them know if they are planning on attending. Allan Englehardt announced that he would be attending.
- Open House- is this Saturday, July 24th. Assistant Airport Manager, Jamie Abbott updated the Board on the layout of the event, exhibitors, food vendors and volunteers. The Airport Manager thanked Jamie and Sable for all their work on the event.
- Pam Arrigoni- Pam will be retiring this year and there is a going away party being planned by the City of Prospect Heights for October 8, 2010.

C. Public Relations Report

Michael Stanard of One Zero Charlie distributed a monthly report and discussed the following projects:

- Web site updates
- Open House posters and banners
- Promotional paper airplanes for the NBAA conference
- He will be attending the Open House and taking photos that will appear in the next newsletter.
- He asked the Board for any public relations requests that they would like to see in the future.

D. Board Members Comments

- Director Helmer thanked Rita Boserup for checking into the CD rates for us.
- Director Kolssak inquired on the status of the permanent accounting position. He also asked the Airport Manager if he has received any estimates on voice over IT service, phone replacement and T1 service. He commented there would be a savings to the Airport to integrate all phone services with one company.

- Director Ahlstedt reported on the Special Young Eagles rally recently held at Signature. There were 12 students who also got a tour of the control tower while they were here.
- Director Argiris thanked Dennis and the Airport for holding an Open House for our communities. He asked the Airport counsel for an update on revisions to the current IGA procedures for permits for Airport projects. He would like to see the process streamlined so it is not so costly and time consuming to the Airport and the communities by having to get permit approval from all three.

E. Correspondence and Chairman's Comments

- Chairman Englehardt expressed his appreciation to Jamie and Sable for all their work on the upcoming Open House.

VIII. Old Business

None

IX. New Business

A motion was made by Director Argiris and seconded by Director Ahlstedt to approve the item on this evening's new business:

- Item A- Resolution 10-027 A Resolution approving FY 2010 Budget Fund Transfer No. 2 for Chicago Executive Airport as presented;

The motion was approved by a roll call vote. Aye votes included Directors Ahlstedt, Argiris, Helmer and Kolssak. Nay: None Absent: Directors Widmer and Mendez

A motion was made by Director Ahlstedt and seconded by Director Kolssak to approve the next item on this evening's new business:

- Item B- Resolution 10-028 A Resolution approving an Agreement for Professional Services with Crawford, Murphy & Tilly, Inc. for Land Acquisition- Runway 6 and East Quadrant as presented;

The motion was approved by a roll call vote. Aye votes included Directors Argiris, Helmer, Ahlstedt and Kolssak. Nay: None Absent: Directors Widmer and Mendez

A motion was made by Director Argiris and seconded by Director Helmer to approve the next item on this evening's new business:

- Item C- Resolution 10-029 A Resolution approving concurrence of award of contract to Curran Contracting Company for IL Project PWK-3991 to extend Taxiway Lima as presented;

The Airport Manager displayed a presentation board and explained the scope of the project. Director Ahlstedt questioned how the contractors were selected. Brian Welker explained that all the contractors were prequalified by IDOT based on previous job experience.

The motion was approved by a roll call vote. Aye votes included Directors Kolssak, Ahlstedt, Argiris, and Helmer. Nay: None Absent: Directors Widmer and Mendez

A motion was made by Director Argiris and seconded by Director Ahlstedt to approve the next item on this evening's new business:

- Item D- Resolution 10-030 A Resolution to approve the preliminary TIPS FY 2012-2016 Program for Chicago Executive Airport as presented;

The Airport Manager gave a brief description of each line item in the TIPS program.

The motion was unanimously approved by a voice vote. Absent: Directors Widmer and Mendez

A motion was made by Director Kolssak and seconded by Director Argiris to approve the next item on this evening's new business:

- Item E- Resolution 10-031 A Resolution approving a Participation Agreement with the Illinois Department of Transportation for the final Phase of the Taxiway Lima Project as presented;

The Airport Attorney explained that all Participation Agreements with IDOT are basically the same format. The only changes being the scope of the work and the dollar amount. A sample copy of an agreement was given to the Board for approval in the interest of expediting the project during premium weather conditions. A copy of the actual Participation Agreement will be forwarded to the Board upon arrival.

The motion was unanimously approved by a voice vote. Absent: Directors Widmer and Mendez

A motion was made by Director Ahlstedt and seconded by Director Helmer to approve the next item on this evening's new business:

- Item F- Resolution 10-032 a Resolution approving a change order with Maneval Construction Company, Inc. as presented;

An explanation of the changes was given by Brian Welker of CM&T and the Airport Manager.

The motion was unanimously approved by a voice vote. Absent: Directors Widmer and Mendez

The Chairman having a conflict in his schedule for the September board meeting asked the Board if they would consider changing the September 15th Board Meeting to September 22nd. It will also be 5 weeks between the September and October meeting. After much discussion the consensus of the Board was to keep the date of September 15th.

X. Executive Session

A motion was made by Director Ahlstedt and seconded by Director Argiris to go into Executive Session.

Motion to go into Executive Session pursuant to 5 ILCS 120/2(C21, and 8) to discuss approval of Executive Session Minutes, Probable or Imminent Litigation and the sale or lease of property owned by Chicago Executive Airport.

The motion was approved by a roll call vote. Aye votes included Chairman Englehardt, Directors Ahlstedt, Helmer and Argiris. Nay votes: Director Kolssak Absent: Mendez and Widmer

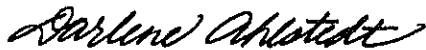
XI. Action Taken from Executive Session

None

XII. Adjournment

A motion was made by Director Ahlstedt and seconded by Director Helmer to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Darlene Ahlstedt
Secretary