

JOINT WORKSHOP MEETING MINUTES
Wednesday, June 28, 2017

Chicago Executive Airport Board of Directors
City of Prospect Heights City Council
Village of Wheeling Board of Trustees

Saranello's Banquets – Grand Salon – Wheeling

I. Open Workshop

A. Call to order by CEA Acting Chairman Neal Katz

The meeting was called to order at 7:00 p.m.

B. Pledge of Allegiance- Acting Chairman Neal Katz led those in attendance in the Pledge of Allegiance.

C. Roll call confirmed the following:

Chicago Executive Airport: Recording Secretary Jennifer Pfeifer took roll call. Directors Cloud, Katz, Kearns, Kiefer, Kolssak, and Lang were present.

City of Prospect Heights: City Clerk Karen Schulties took roll call. Mayor Helmer, City Administrator Wade, Aldermen Ludvigsen, Rosenthal, Williamson, Dolick and Treasurer Tibbits were present. Alderman Messer was absent.

Village of Wheeling: Village Clerk Elaine Simpson took roll call. Trustees Krueger, Lang, Papantos, Vito and President Horcher were present. Trustees Brady and Vogel were absent.

D. Welcome and Opening Remarks

CEA Acting Chairman Neal Katz welcomed all in attendance at tonight's meeting and wished Trustee Brady a speedy recovery. Executive Director Jamie Abbott thanked all attendees and summarized the agenda. Acting Chairman Katz then introduced Mayor Helmer from the City of Prospect Heights and President Horcher from the Village of Wheeling.

Mayor Helmer commented that the past seven years have been peaceful between the City, the Village and the Airport and the board is extremely functional together. He spoke about his service on the airport board of directors and how he saw the airport grow.

President Horcher agreed with the Mayor's comments and likes the relationship between the two municipalities. He looks forward to working together openly and thanked everyone.

E. Citizens Comments and Concerns

Acting Chairman Katz summarized the rules and then introduced each speaker.

Steve Neff is a long-time resident of Wheeling and is on the Noise Committee. He spoke about the village ordinance construction work hours and the FAA ruling that the airport operates 24 hours per day. He cited 1991 and 2010 FAA recommendations regarding sound attenuation and noise abatement. He spoke about the IGA, the 2011 TIPS list, an airport property purchase, airport signage and the 310-departure procedure.

Phil Mader, who lives in Wheeling, congratulated President Horcher. He complained about noise and spoke about airport expansion, noise mapping, the 310-departure heading. He would like to be better informed of progress that is happening at the airport.

Vesnu Miljevic is a Mt. Prospect resident and asked why her town is not invited to meetings. She moved into her current residence two years ago and believes the noise has increased. She spoke about neighbors moving out because of the noise from the airport.

Emilia Ritchie lives on Plum Creek Drive in Wheeling. She spoke about airplane noise and pilots should respect nearby residents between 10 PM and 7 AM. She gave examples of times that airplanes have landed and passed out a satellite photo of the location of her building in relation to the airport and runway.

F. Airport Board of Directors Fiscal Year-end Review

- Acting Director Katz thanked the residents for their comments and spoke about how the board members are residents of Wheeling and Prospect Heights and balance all groups that are involved. He introduced each board member and their topic and summarized at the conclusion.
- Director Cloud spoke about airport projects and capital improvements. She gave the total costs and the airport's share of the cost for the EMAS, East Quad pavement and Runway 16/34 resurfacing projects. The airport paid 100% of the new snow broom, Area 2/3 re-pavement, sewer repairs and new LED lighting. Other projects were the new airport sign design, the drone initiative which included flyers and news media advertising along with the production of a public service announcement, the Collings Foundation visit, working with school districts, the Young Eagles and Civil Air Patrol and the July 1st Rock 'n' Run the Runway event.

- Director Kiefer spoke about future capital expenses which are the Lima Bypass taxiway, rehabilitation of airfield lights, resurfacing of Runway 12/30, the expansion of the east quad GA ramp, new overlay of Tower Road, new U.S. Customs facility, viewing area beautification and a new airport administrative facility that may be connected to Customs building.
- Director Lang spoke about the noise committee that was formed in September 2015. It is a recommending body to the board of directors composed of members from different communities. Efforts from the noise committee have resulted in the 310-departure procedure, the initiation of the NEM Update which will now be updated every five years and the consideration of NCPs as the next step in the process.
- Director Kolssak spoke about the Intergovernmental Agreement (IGA). He explained that the IGA is the primary guiding document that gives the rules. Recent changes have been small details. He spoke about the last four Chairmen of the board and the time and cooperation the board spends together. He gave the board's opinion on a six-member board and discussed the role of the chairman and read the chairman's rights and duties from the IGA.
- Director Kearns reported on the fiscal financial summary. He said the financial status of the airport has never been better. Other airports depend on their communities but CEA is run with funds from the airport collected from leases (corporate and t-hangar tenants), fuel sales flowage fees, U.S. Customs fees and operating permits. The mild winter helped keep expenses lower. Fuel sales have been growing at a rate of five percent per year; there has been a sales shift from 100LL fuel to more jet fuel. The municipalities receive sales tax revenue from fuel sales, property taxes collect and jobs for residents.

G. Airport Update by Executive Director Jamie Abbott

Acting Chairman Katz turned the meeting over to Jamie Abbott who spoke about the following:

- His role as a team builder with the community, state, and FAA and he introduced and thanked the staff present.
- 2017 Airport of the Year for the State of Illinois.
- 4th Annual 5K Run/1 Mile Walk and festival at night on July 1st.
- New website to be launched soon.
- New Administrative and U.S. Customs Offices
- Commented on the 310- departure procedure – CEA is working closely and cooperatively with the FAA to implement it the right way.
- Drones – Rob Mark played the public service announcement.

H. Airport Master Plan Update Presentation by Crawford, Murphy & Tilly

Brian Welker introduced himself, spoke about his experience working with the airport and said this presentation will focus on future facility requirements and what that means.

Craig Loudon, the project manager for the Master Plan Project gave the presentation. He defined facility requirements and said that alternatives are future options that will also include a “do nothing alternative.” He emphasized that the communities would be involved with any decisions. He explained that aviation forecasts are obtained from the FAA and the constrained forecast is used. He spoke about annual operations, large business aviation growth, critical aircraft, runways used and runway requirements broken down by operations. He reported that 95% of all operations use Runway 16 and less than 2% use Runways 6/24. Runway length demands are based upon standard aircraft operating charts and aircraft performance model for the most common aircraft at CEA, Citation 560, Hawker and Global. He said runway surface conditions are considered. Hangar storage needs are forecasted to increase. A new U.S. Customs facility and storage for airport equipment will need to be built. The Master Plan document will be sent to the FAA in July.

I. NEM Update Presentation by Mead & Hunt

Ryk Dunkleberg and Jen Wolchansky reported that the NEM Update is complete and explained the purpose of the study and it will determine if a NCP is useful. They presented current noise existing and future noise predicted data and the number of people affected by the noise. There will be an open house tomorrow night during which all comments will be recorded. They reported that the fleet mix and flight track of aircraft have changed since the last NEM Update. There is a slight increase in total aircraft each year. A dnl contour map was displayed showing that the 2016 and 2022 contours are almost identical. They explained what a contour is, what it means and how it is determined. Over 7000 people and 2500 housing units are within the 65 dnl.

J. City Alderman and Village Trustees: Questions and Comments

Trustee Papantos asked if the CMT presentation will be posted on the airport website, questioned the decline in piston aircraft, why runway 6/24 is kept open and why unconstrained forecasts are in the report. She asked the Mead and Hunt consultants how the runway construction closures and VFR traffic were factored into the data and when the Public Hearing for the NEM Update will be held.

Trustee Vito asked CMT for an explanation of the unconstrained runway length numbers. He asked Mead and Hunt for clarification of the number of people within the 65 dnl contour.

Alderman Williamson asked if noise would be reduced by a longer runway and what would happen to the EMAS if the runway was lengthened.

Alderman Ludvigsen asked about aircraft sizes.

Alderman Dolick questioned if the airport's needs could be satisfied within its current boundaries.

Treasurer Tibbits asked technical noise questions.

Trustee Lang asked about the shape of the noise contour map.

K. Closing Comments from City of Prospect Heights Mayor Nick Helmer and Village of Wheeling President Patrick Horcher

No additional comments.

II. Mayor Helmer and President Horcher present the newly appointed Chairman of the Board for Chicago Executive Airport who will take office on July 5, 2017

Mayor Nick Helmer commented about past chairmen of the board of directors and Court Harris. He appointed Court Harris as the new Chairmen of the Board.

President Patrick Horcher commented that Court Harris is extremely qualified to be chairman of the board and he appoints him.

The Mayor and President agreed that Court will start as Chairman on July 19th at the next Regular Board of Directors meeting.

Court Harris spoke about his background, experience and qualifications to be Chairman of the Board.

III. Adjournment

A motion was made by Chicago Executive Airport Director Betty Cloud and seconded by Director Jim Kiefer to adjourn the meeting. The motion was approved by a roll call vote. Ayes: All. Nays: None.

A motion was made by Prospect Heights Alderman Williamson and seconded by Alderman Rosenthal to adjourn the meeting. The motion was approved by a roll call vote. Ayes: All. Nays: None.

A motion was made by Village of Wheeling Trustee Papantos and seconded by Trustee Krueger? to adjourn the meeting. The motion was approved by a roll call vote. Ayes: All. Nays: none.

Meeting adjourned at 9:27 p.m.

Respectfully submitted,



James Kiefer
Secretary