

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, JULY 15, 2015
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman McKenzie, called the meeting to order at 6:02 p.m. Roll call confirmed the following present: Directors Cloud, Katz, Kearns, Kolssak and Lang

Absent: Director Pace

Also in Attendance: Jamie Abbott – Executive Director
 Vicki Mayr - Recording Secretary
 Tom Lester – Airport Attorney

II. Pledge of Allegiance

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Kolssak and seconded by Director Katz to approve the minutes of the June 10, 2015 Regular Meeting. The motion was approved by voice vote.

IV. Changes to the Agenda

Executive Director Jamie Abbott asked that Resolution 15-018 be pulled from tonight's agenda to allow more time to work with Crawford, Murphy & Tilly on the contract documents.

V. Public Comments

Chairman McKenzie reminded all in attendance of the 5 minutes allowed for Public Comments and asked that speakers be respectful of that time.

Mr. Howard Levinson, whose wife very recently passed, thanked everyone for their kind thoughts and words and thanked Jamie Abbott for attending her services.

Mr. Steve Neff read an excerpt from a 1998 Chicago Tribune article which reported on a proposed curfew and aircraft weight restrictions at the then Palwaukee Airport. Mr. Neff then requested that a Part 160 Study be done at Chicago Executive Airport.

VI. Hearings and Reports

A) Treasurer's Report

Director Kearns reported that the fuel flowage increased in June for both 100LL and Jet A. Operations are ahead of the prior year. Customs were down compared to this time last year. Transfers to the building reserve fund have been made.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ Jamie thanked everyone who helped and attended the July 3rd events at the airport. There were a total of 404 registered participants registered for the run/walk. It looks like the event worked out well financially and we will be able to contribute to the PAPA Scholarship Fund. The issue of debris on the runway after the fireworks will be addressed at the July 20th debrief meeting during which we will talk about what worked and what didn't.
- ➔ At the Joint Workshop the communities requested a noise committee be formed. Jamie has a drafted a plan, including who would be on that committee. He suggests including members of the board, staff, Control Tower personnel, a pilot and 2 members of each community. He is working on meeting times. There will be more information to follow.
- ➔ The Nicor utility work has started for the north end EMAS. They are redirecting their gas main. Site work on EMAS should begin in August with an estimated project completion of October or November. There is a contract to be signed this evening for the remainder of the East Quad Rehab.
- ➔ The Collings Foundation will bring their WWII bombers here again from July 31 – Aug 1. They will be located on the Charlie Pad. Jamie is working on securing seats for Aldermen and Trustees who have not yet flown with them.
- ➔ Jamie will be attending the GA Issues Conference next Sunday through Wednesday. This conference includes directors from around the country and focuses on similar issues as ours, including noise, revenue, etc.
- ➔ Jamie will be attending Oshkosh on his own over the weekend.
- ➔ CEPA is hosting their annual picnic at Hawthorne this evening. Jamie and staff will stop by after tonight's meeting.
- ➔ Please let Vicki or Jamie know if you would like to play in the WPH Chamber or CABAA Golf Outings.
- ➔ Cris Salgado has given her notice. Her last day will be on Friday. An ad has been placed to fill her position.

- ➔ Jamie requested a consensus from the board regarding the consolidation of Areas 2 & 3. He explained that the airport will not have to plow snow from both areas, which would save time and expenses. The board gave consent.

C) CommAvia Report

- Rob Mark distributed reports that showed the reduced number of airport operations from 2014 to 2015 industry wide.
- The 5k went well. There were over 400 participants.
- The website may be down briefly in the coming days due to the switch over to Comcast from our current internet service provider.
- Mr. Mark received 34 noise complaint calls in June. Director Kolssak commented that, overall, operations are down at CEA. Chairman McKenzie asked how many of the calls were from repeat callers. Mr. Mark stated that most of the noise complaint calls came from 6 addresses. There were a couple of calls from Glenview and Mt. Prospect.

D) Board Members Comments

- Director Katz congratulated the CEA staff on the success of the July 3rd events. He stated that he would like to be a part of the noise commission the airport is forming. Additionally, he asked about the schedule for EMAS. Jamie responded that the schedule will be similar to the south end EMAS. There will be construction meetings in the coming weeks and a more detailed schedule will be determined.
- Director Kearns congratulated the airport, City and Village on the success of the July 3rd event. He encouraged participation in the Dollars for Scholars Golf Outing on Friday, August 21st at Old Orchard Country Club.
- Director Lang echoed the congratulation on the July 3rd event and commented that there were things to be learned from this year's event going forward.
- Director Kolssak agreed with previous comments regarding the July 3rd events. He stated that he approves of the event going forward, but without fireworks. He believes that the risk of angering tenants and potential damage is not worth the reward.
- Director Cloud stated that people along the Prospect Heights 4th of July Parade route expressed their appreciation of the July 3rd events. She thanked staff for their work on the event. She also commented that the airport's newsletter should only be sent electronically and no longer go out in print form.
- Director Pace was absent.

E) Correspondence and Chairman's Comments

- Chairman McKenzie thanked airport staff for their work on the July 3rd event. He thought it an exceptional community event. He feels that the event should continue unchanged, but taking advantage of the lessons learned from this year's event.

VII. Consent Agenda

A. Resolution 15-014 - A Resolution Authorizing the Payment of Claims;

A motion was made by Director Cloud and seconded by Director Lang to approve Item A on this evening's consent agenda.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, and Lang. Nays: None. Absent: Pace

VIII. Old Business

There was no old business.

IX. New Business

A. 15-015 - A Resolution Approving the Purchase of a New John Deere 5100M Utility Tractor;

A motion to approve was made by Director Kearns and seconded by Director Cloud.

The motion was approved by a roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, and Lang. Nays: None. Absent: Director Pace.

B. 15-016 – A Resolution to Approving the Purchase of a New 2016 Ford F-350 Dump Truck with Salt Spreader;

A motion was made to approve Item B. under New Business by Director Lang and seconded by Director Katz.

The motion was approved by a roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, and Lang. Nays: None. Absent: Director Pace.

C. 15-017 A Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilly for the Preparation of Phase 2 (Task 1) of an Airport Master Plan Update:

A motion was made by Director Cloud and seconded by Director Kolssak to approve Resolution 15-017

Jamie Abbott explained that this resolution is for Crawford, Murphy & Tilly to begin Task 1, Phase 2 of the Master Plan. IDOT should match the airport's \$175,000 portion of the contract.

Director Kolssak asked if the airport's budgeted amount of \$175,000 was sufficient to complete the task. Mr. Brian Welker of CMT stated that the engineering firm would be able to complete the task, but they would be able to get more in depth with the research with the additional IDOT funds. Mr. Welker responded to a question from Director Kolssak that the team currently in place was sufficient to complete Task 1.

The motion was approved by a roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, and Lang. Nays: None. Absent: Director Pace.

X. Executive Session

There was no Executive Session.

XI. Action Taken from Executive Session

XII. Adjournment

A motion was made by Director Cloud and seconded by Director Katz to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 6:43p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Neal Katz". The signature is written in a cursive style with a stylized "N" and "K".

Neal Katz
Secretary