

**CHICAGO EXECUTIVE AIRPORT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
WEDNESDAY, JUNE 18, 2014  
1020 S. PLANT ROAD  
WHEELING, IL 60090  
6:00 PM**

**I. Call to Order and Roll Call**

Chairman, Bob McKenzie, called the meeting to order at 6:00 p.m. Roll call confirmed the following present: Directors, Cloud, Katz, Lang and Pace.

Absent: Directors Kearns and Kolssak

Also in Attendance:     Jamie Abbott – Executive Director  
                                  Scott Campbell – Chief Financial Officer  
                                 Vicki Mayr - Recording Secretary  
                                 Tom Lester – Airport Attorney

**II. Pledge of Allegiance**

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

**III. Approval of Minutes**

A motion was made by Director Cloud and seconded by Director Lang to approve the minutes of the May 28, 2014 Regular Meeting, The motion was approved by voice vote.

**IV. Changes to the Agenda**

There were no changes to the agenda.

**V. Public Comments**

Chairman McKenzie began by welcoming the audience members in attendance and explaining that each person who signed up to speak would be given 5 minutes, with a reminder when they had 1 minute remaining on that time.

He also asked that the audience keep in mind that the board is only conducting a study of the airport layout plan, which will take 12 to 18 months to complete. Once the study is complete there would still need to be many steps to go through before anything is done. He asked that attendees and residents of the area keep an open mind as the study progresses.

The first speaker was Mr. Allen Englehardt, who gave a brief introduction of his background and history with the airport. Mr. Englehardt expressed his options about why he believes that runway

expansion would not be a good idea for CEA, including his belief that it is not necessary for aircraft to have the ability to fly from CEA to Asia and the Middle East non-stop. He stated that it may be difficult to obtain the necessary money, among other reasons.

When Chairman McKenzie informed Mr. Englehardt that his 5 minute allotted time was up, Mr. Englehardt stated that he was not finished speaking. When Mr. Englehardt refused to yield the floor, Director Pace made a motion to adjourn the meeting, which was seconded by Director Cloud and carried by a voice vote. The meeting temporarily adjourned at 6:12pm.

A motion to reconvene the June 18<sup>th</sup> meeting was made by Director Pace. The motion was seconded by Director Cloud and the meeting was reconvened at 6:24pm.

Chairman McKenzie informed the audience that the meeting would proceed and the remainder of Public Comments would be heard. He requested that everyone be respectful of the 5 minute time limit.

Mr. Steven Neff introduced himself as a Wheeling resident who lives near Holmes Jr. High. He stated that his home decibel meter registers high noise levels due to jets flying over his house. He asked about tracking aircraft noise levels and submitting that information as part of a Part 150 noise study.

Wheeling resident Laurel Didier began the petition that has been circulating and also lives near Holmes Jr. High. She feels that the jets are too loud. She would like full transparency as to what is planned for the Village and the airport.

Mr. Rick Blumenthal lives near Glenview and Willow. His concern is with Chicago Helicopter Express frequently flying over his house. He asked if they can alternate their route, fly higher or fly over the highway.

## **VI. Hearings and Reports**

### **A) Treasurer's Report**

Because Director Kearns was absent from tonight's meeting, CFO Scott Campbell gave the Treasurer's report. He reported that Jet A fuel sales are up. Flight operations are up in May, however the 12 month total is down. Customs showed a small decrease in operations. May revenue is slightly under budget. Both administrative and operation expenses are under budget for May 2014. As we move through the year, these expenses should catch up with each other.

### **B) Executive Director's Report.**

Executive Director, Jamie Abbott, reported on the following:

- ➔ Jamie will be in Indianapolis this weekend. The auditors are in the offices this week. They will be here one more day. Thank you Jason and Scott for working with them.
- ➔ Jamie reported on some upcoming events: Wheeling will be holding their fireworks on July 3<sup>rd</sup> this year. Prospect Heights' parade will take place on the 4<sup>th</sup>. The Collings

Foundation will bring their WWII Bombers the weekend of July 17-19<sup>th</sup> again this year. The airport has some tickets to the Encompass Championship at North Shore Country Club. Please see Jamie if you'd like to attend.

- There was a meeting last week with both fire chiefs regarding the 5K. We are currently working on acquiring sponsors and registrations. Director Cloud has already lined up 3 food truck vendors. The event is August 30<sup>th</sup> and anyone interested can register by visiting CEA's website.
- Jamie asked who was interested in attending NBAA. Director Katz and Lang expressed interest. Director Lang stated that President Argiris had also expressed interest. Vicki will confirm that Mayor Helmer would also like to attend.
- Representative from the FAA district office came out for an airport and tower tour
- The east quadrant apron rehab project will begin after the 4<sup>th</sup> of July holiday and will be a 45 day project.
- There is nothing new to report on EMAS. The project is still on schedule to begin the first week of August.
- The airport will also be doing pavement repairs and remarking this summer.
- Director Cloud asked about the soil at Hawthorne and the demo of the 94<sup>th</sup> Aero Squadron. Jamie explained that they began the soil removal today. Because of the rain they had to stop, but will return on Friday. As for the demolition, both fire police departments have used the building for training exercises. The building should be down in the next 2 to 3 weeks.
- Director Katz asked if there were going to be any traffic issues as a result of the East Quad Apron rehab. Jamie explained that there is a meeting on the 26<sup>th</sup> with the engineers and Signature to make plans to move planes around that construction.

### C) Board Members Comments

- Director Lang stated that the Village of Wheeling has posted the 5K information on their website. He thanked the attendees of tonight's meeting. He stated that their comments would be included into the airport study.
- Director Pace stated that the issue of transparency is why everyone is here and why the subject of airport enhancement was brought up at the joint workshop. Information will be available to the public from the beginning of the study to the end.
- Director Cloud mentioned that she has spoken with Mayor Helmer and President Argiris and would like to book the CEA Holiday Party for December 4<sup>th</sup>. Vicki will send a confirmation email. She also stated that she has 3 food trucks confirmed for the August 30<sup>th</sup> and invited all to come out to enjoy the event.
- Director Katz asked Jamie if he had checked into LED lighting. Jamie responded that he has received a quote and is waiting on another. He has not yet had a chance to contact ComEd about rebates. Director Katz thanked the audience members for

attending the meeting. He assured them that the board is listening to their comments and reminded them that they live in Wheeling and Prospect Heights, as well. What effects the audience, effects the board. He also reminded them that it will be some time before the study is complete and the board will even know what they can do. He did remind all in attendance about the Collings Foundations visit, in which they will bring their B-17, B-24 and P-51 planes. He mentioned that we have a WWII pilot in attendance at tonight's meeting, Mr. Howard Levinson.

#### **D) Correspondence and Chairman's Comments**

Chairman McKenzie stated that he appreciates everyone's comments and he looks forward to seeing how the airport can improve going forward.

### **VII. Consent Agenda**

A motion was made by Director Pace and seconded by Director Cloud to approve Item A on this evening's consent agenda.

- A. Resolution 14-019 - A Resolution Authorizing the Payment of Claims;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Lang and Pace. Nays: None. Absent: Directors Kearns and Kolssak

### **VIII. Old Business**

As there are no further updates the topic of the Runway Study will be carried to next month's agenda.

### **IX. New Business**

A motion was made by Director Cloud and seconded by Director Katz to approve Item A. on tonight's agenda.

- A. Resolution #14-020 – A Resolution Approving an Agency Agreement Between Chicago Executive Airport and the Illinois Department of Transportation for a Wildlife Hazard Assessment;

Jamie explained that this is part two of the agreement with the State. This allows us to get reimbursed for half the cost of the Wildlife Study.

- B. Jamie attended the Tourism Bureau meeting at Northbrook Hilton during which he learned about the rest of Prospect Heights proposed signage along Milwaukee Ave. All of the signage proposed for the four corners of the airport looks the same as what's proposed for Prospect Heights. Funding of the project would come from the airport.

Director Cloud does not care for the design of the signs and feels the municipalities names should not be on them. She also feels that some funding should come from the municipalities and that the communities should be involved in the design. Director Pace feels that any new signage should match what we already have. Director Lang agreed and added that there are really only 3 corners of the airport, because the Dam Inn is located at Milwaukee and Hintz. He also feel that the cost is very high. Chairman McKenzie suggested that Jamie seek a quote from an existing contractor for a sign that is more in line with the signage we currently have.

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

- C. Discussion of Airport Public Relations – The airport currently does not have anyone handling the flow of information to the communities and public relations. With the board's consent, Jamie will get quotes for public relations/marketing firms.

## **X. Executive Session**

Director Cloud made a motion to go into Executive Session pursuant to 5 ILCS 120/2 (c) (1), (6) and (21) to discuss the employment compensation discipline, performance or dismissal of a specific employee, sale or lease of property owned by the public body and pending or potential litigation. The motion was seconded by Director Pace and approved by a roll call vote. Ayes included: Directors Cloud, Katz, Lang and Pace. Nays: Director None. Absent: Directors Kearns and Kolssak.

## **XI. Action Taken from Executive Session**

There was no action taken from Executive Session.

## **XII. Adjournment**

A motion was made by Director Pace and seconded by Director Cloud to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,



Neal Katz  
Secretary