

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, JULY 16, 2014
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman, Bob McKenzie, called the meeting to order at 6:02 p.m. Roll call confirmed the following present: Directors Katz, Kearns, Kolssak Lang and Pace.

Absent: Director Cloud

Also in Attendance: Jamie Abbott – Executive Director
 Scott Campbell – Chief Financial Officer
 Vicki Mayr - Recording Secretary
 Tom Lester – Airport Attorney

II. Pledge of Allegiance

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Kolssak and seconded by Director Kearns to approve the minutes of the June 18, 2014 Regular Meeting and the June 30, 2014 Special Meeting. The motion was approved by voice vote.

IV. Changes to the Agenda

There were no changes to the agenda.

V. Public Comments

Chairman McKenzie welcomed the audience explained that each person speaker would be given 5 minutes to speak, with a reminder when they had 1 minute remaining. He asked that attendees respect everyone at the meeting and the 5 minute limit.

The first speaker was Mr. Rogers Fadden. Mr. Fadden spoke as a representative of Chicago Executive Pilots Association. They object to the passing of Resolution 14-024 based on Mr. Priester's business dealings with the airport. They feel hiring Mr. Priester to consultant for the airport would be a conflict of interest due to his other business dealing and land holdings with the airport.

The second speaker was Mr. Howard Levinson. Mr. Levinson questioned whether the airport's legal council had been consulted on the hiring of Mr. Priester with regard to potential conflicts of interest due to the Priester's business and real estate interests at and around the airport.

Mr. Allan Englehardt suggested that the board look into increasing the maximum allowable takeoff weight at the airport.

Wheeling resident, Ms. Nancy Neff feels that in addition to allowing comments at the board meetings, questions should be taken, as well.

Mr. Steven Neff has calling in regarding noise complaints. He was interested in what happens to the noise complaints and the information collected as part of the Part 150 studies. Chairman McKenzie responded that those studies are handled by our engineers and that, yes, Mr. Neff may FOIA the information. Mr. Neff stated that he did not feel that the police presence was necessary.

Ms. Mary Popantos stated that she is concerned about the future around the airport. She says the planes are not quieter and that there is no need for expansion at the airport. She said Wheeling residents and some Prospect Heights residents do not want the airport to expand.

Ms. Chris Sparks of Vogay Lane asked if the operator of Chicago Helicopter Express would consider changing routes to go over Palatine Road. They have increased the number of flights. Chairman McKenzie stated that we have reached out to the operator and will do so again. We can express concerns to them, but we cannot change their flight patterns.

Ms. Maryanne Liguori of Wheeling asked that, as the Board moves forward with the study, they keep the lines of communication open with residents of area, perhaps assign a liaison. She suggested a link on the airport's website to educate the public about the study.

VI. Public Relations Presentation

Jamie introduced Rob Mark from CommAvia, who described his experience in aviation and listed his qualifications. Directors Kolssak and Pace requested that Mr. Mark to pare down his proposal, as the airport did not need all of the service that he was offering, as this time. Mr. Mark agreed.

VII. Hearings and Reports

A) Treasurer's Report

The revenue is in line for the first 2 months of the 2015 fiscal year. Fuel flowage was light, but that reflects when the fuel was put in the ground, not in the tanks. Jet A is up and 100LL remains flat.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ Construction has begun on the East Quad Rehab to remove the grass islands. The old pavement is being milled out and used around the airport. Thank you Al Palicki for coordinating the tugging of aircraft from the hangars effected by the construction.
- ➔ Update on EMAS: The manufacturer of the EMAS blocks is behind schedule. The installation has been pushed back one month. The project will be completed before the snow flies.
- ➔ North side EMAS should be sent out to bid in the next few weeks.
- ➔ The 94th Aero Squadron should be razed any day. The trees have been removed.
- ➔ The Collings Foundation will be flying in on Friday afternoon and will be here until Monday afternoon. To see the hours and fee schedule, visit www.collingsfoundation.org.
- ➔ We have ordered banners advertising the 5k. They will be placed around the airfield during the Collings Foundation's visit this weekend. Our registration numbers are currently low. We are about a month out and the timing company said it's not unusual for people to wait until the month before a 5K to register. Chairman McKenzie suggested we reach out to Midway and cross market.

C) Board Members Comments

- Director Pace had no comments.
- Director Lang stated that the Village of Wheeling will be holding a Memorial Day Parade next year and would like the airport's float to be a part of it.
- Director Katz thanked the audience members for their comments. He reminded those in attendance that the board member live in Prospect Heights and Wheeling too. He stated that he's happy to see the southeast corner being cleaned up. He asked if the resolution on the agenda will take care of the soil pile once and for all. Jamie responded that it would.
- Director Kolssak had no comments.
- Director Kearns thanked Signature Flight Support for the use of their hangar for the Dollars for Scholars event. He encouraged those at the meeting to attend a Dollars for Scholars event.

D) Correspondence and Chairman's Comments

Chairman McKenzie thanked attendees for coming to the meeting and said that we are working on a better conduit to get information to the public.

VIII. Consent Agenda

A motion was made by Director Kolssak and seconded by Director Lang to approve Item A on this evening's consent agenda.

A. Resolution 14-022 - A Resolution Authorizing the Payment of Claims;

The motion was approved by roll call vote. Ayes: Directors Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: Director Cloud

A motion was made by Director Kolssak to approve and seconded by Director Pace Resolution 14-023

A motion to amend Resolution 14-023 was made by Director Pace and seconded by Director Katz.

CFO Scott Campbell explained that there was a change in the way the consultant fees are listed on the administration budget, some of that compensation falls in Fiscal Year 2016. We are also reducing the budget amount for the Assistant Director position and reducing the voluntary contribution to the SERF fund.

The motion to amend was approved by roll call vote. Ayes: Directors Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: Director Cloud

The budget was approved as amended by roll call vote. Ayes: Directors Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: Director Cloud

IX. Old Business

Chairman McKenzie stated that there are two resolutions relating to the Airport Master Plan on tonight's agenda. The Professional Services Agreements with Charlie Priester and Crawford, Murphy & Tilly are both steps in the steps in the study process. He reminded attendees that this is a study to determine what is best for the airport. It will take a long time for the study and we will keep the public informed.

X. New Business

A motion was made by Director Pace and seconded by Director Kolssak to approve Item A. on tonight's agenda.

A. Resolution #14-023 – A Resolution Approving an Employment Agreement for the Executive Director;

The motion was approved by roll call vote. Ayes: Directors Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: Director Cloud.

Director Lang made a motion to approve Resolution 14-024 on tonight's agenda. The motion was seconded by Director Pace.

- B. Resolution #14-024 – A Resolution to Approve a Professional Services Agreement with Charles Priester;

The motion was approved by roll call vote. Ayes include: Directors Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: Director Cloud.

A motion was made by Director Kolssak and seconded by Director Kearns to approve Item C – Resolution 14-025.

- C. Resolution 14-025 – A Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the Preparation of Phase I of an Airport Master Plan Update:

The motion was approved by a roll call vote. Ayes included Directors Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: Director Cloud.

Director Katz made a motion to accept Resolution #14-026. The motion was seconded by Director Kolssak.

- D. Resolution 14-026 – A Resolution to Approve a Proposal from Robinette Environmental Services Division to Remove Contaminated Soil on the Hawthorne Leasehold Property at Chicago Executive Airport;

The motion was approved by a roll call vote. Ayes included Directors Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: Director Cloud.

XI. Executive Session

There was no Executive Session.

XII. Adjournment

A motion was made by Director Kolssak and seconded by Director Pace to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 6:46 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Neal Katz". The signature is written in a cursive style with a large, prominent 'N' and 'K'.

Neal Katz
Secretary