

**CHICAGO EXECUTIVE AIRPORT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
WEDNESDAY, AUGUST 20, 2014  
1020 S. PLANT ROAD  
WHEELING, IL 60090  
6:00 PM**

**I. Call to Order and Roll Call**

Chairman, Bob McKenzie, called the meeting to order at 6:04 p.m. Roll call confirmed the following present: Directors Cloud, Katz, Kearns, Kolssak Lang and Pace.

Absent: None

Also in Attendance:     Jamie Abbott – Executive Director  
                              Scott Campbell – Chief Financial Officer  
                              Vicki Mayr - Recording Secretary  
                              Tom Lester – Airport Attorney

**II. Pledge of Allegiance**

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

**III. Approval of Minutes**

A motion was made by Director Kolssak and seconded by Director Katz to approve the minutes of the July 16, 2014 Regular Meeting. The motion was approved by voice vote.

**IV. Changes to the Agenda**

There were no changes to the agenda.

**V. Public Comments**

Chairman McKenzie welcomed the attendees and stated that Charlie Priester would give his full report and answer questions during the workshop meeting. The chairman reminded those who signed up to speak that each speaker would be given 5 minutes, including a one minute reminder. He asked that attendees respect everyone at the meeting and the 5 minute limit.

The first person to speak was Ms. Mary Papantos, who relayed her concerns about Wheeling and Prospect Height neighborhoods and additional aircraft noise. She asked that the board take the resident's concerns into consideration when making decisions that may affect them. Chairman McKenzie assured Ms. Papantos that the board is taking the resident's concerns into consideration. He stated that a Master Plan does not mean there will be an expansion of the

airport. The Master Plan is recommended by the FAA and has not been done at Chicago Executive Airport in as many as 30 years.

The second speaker was Ms. Maryanne Liguori, who asked that there be consideration of how many homes, individuals and businesses would be affected by any future airport expansion. She asked if there were options to runway expansion being explored and if sound proofing would be offered as part of the Master Plan.

Ms. Linda Mader expressed her concerns with a possible runway expansion. She urged board and Village officials to consider what is best for the residents around the airport. Chairman McKenzie stated that once the airport determines what is possible there will be additional studies on the how options would impact on residents, businesses, schools and noise.

Mr. Allan Englehardt read from a letter received in 2012 in which he believes indicated that a section of the FAA was not in favor of a runway expansion at that time. He also expressed his views on a runway extension in other directions and how the public comments are handled.

Ms. Debbie Papreck sent questions via email to Mr. Priester that she would like to see answered, including questions about the airport's finances and how any future expansion will help residents. She was also interested in whether a runway expansion would that be a ballot item.

Mr. Howard Levinson declined to speak.

## **VI. Hearings and Reports**

### **A) Treasurer's Report**

Director Kearns stated that there were no significant changes in the monthly budget numbers. There was a monthly gain of \$20,700. Operating expenses were up due to the removal of the contaminated soil at the Hawthorne property. Fuel flowage fees were over budget. Customs operations were down slightly, but 12 month operations were up overall.

### **B) Executive Director's Report.**

Executive Director, Jamie Abbott, reported on the following:

- ➔ The construction on the East Quad Rehab to remove the grass islands in front of Hangar 12 is nearly complete.
- ➔ Site work for EMAS is scheduled to begin the first week of September with runway closures from Friday at 10:00pm to Monday at 6:00am. The contractor will be out on August 30<sup>th</sup> to do some survey work. Installation of the EMAS blocks should begin in October.
- ➔ There is a resolution on the agenda for Preform Traffic Control to do the 2014 pavement markings of Kilo, Lima, 12/30 and the blackout line of 16/34.

- ➔ There should be a resolution for pavement repairs on next month's agenda. The bidding will include crack sealing on the main runway, access for Areas 2 & 3 and some drainage issues in front of Hangar 8.
- ➔ IDOT's Division of Aeronautics was here doing a 50/10 inspection. They evaluate pavement, markings, signs, etc. We will respond and fix any write ups, which are a normal part of these inspections.
- ➔ The 94<sup>th</sup> Aero Squadron has been razed. Al Palicki of Signature Flight Support is presenting a brick from the building to each of the board members. The board members thanked Mr. Palicki.
- ➔ There will be a 5K coordination meeting next Wednesday at 10:00am with all of the volunteers and stakeholders. As of yesterday, there were 114 people registered. We are making a final push for participants. We are looking to have around 200. Jamie reviewed handouts of the Charlie pad layout and the 5K and 1 Mile routes.
- ➔ Jamie reminded everyone that the September board meeting was moved from the 17<sup>th</sup> to the 24<sup>th</sup> of the month.
- ➔ Jamie may be off for a week of National Guard training the week after Labor Day. He will confirm the dates by the end of the week.

### C) CEO Master Plan Update

Charlie Priester proceeded to give his first report on the Airport Master Plan. The work on Phase 1 so far included an executed agreement with CMT, a draft of a Mission Statement, which will go out to the board for their approval and collection of historical use records and regulatory data. During this process there will be regular meetings with community leaders, municipal staff, the FAA and DOT. The FAA is pleased the airport is moving forward with a Master Plan. A draft of the composition will be submitted to the board, possibly at the next meeting. There is also a weekly conference call with all of the team members to review what has been done, what has been learned and community concerns.

In response to Director Lang's question, Mr. Priester responded that he will be giving monthly updates. There will also be a workshop meeting to answer some of the questions that have been posed regarding the Master Plan.

### D) Board Members Comments

- Director Katz thanked community residents for coming and reminded everyone that the airport board is made up of residents of Wheeling and Prospect Heights. He also thanked Mr. Palicki for the brick from the 94<sup>th</sup> Aero Squadron.
- Director Kearns stated that the board does not wish to bring noisier planes to the airport. The airport's traffic flies over his house, as well. He too thanked Mr. Palicki.
- Director Lang also has planes flying over his house. He stated that a similar presentation to tonight's on the Airport Master Plan would be given at the Wheeling

Board meeting the following Monday. He suggested attendees pass that information to anyone interested who could not be present at tonight's meeting.

- Director Kolssak stated that he got involved in the airport due to planes flying over his house at 2:00am. He spoke about Chicago area airport's that no longer existed due to lack of planning. He asked for the community's trust that there is no attempt to create a commercial or cargo airport.
- Director Pace mentioned the August 30<sup>th</sup> 5K run and reminded attendees that there is also 1 mile walk. He encouraged everyone to come out for the event.
- Director Cloud commented that there will be food trucks at the August 30<sup>th</sup> event. She thanked Mr. Palicki for the brick from the 94<sup>th</sup> Aero Squadron and reminded the board that the Holiday Party is scheduled for December 4<sup>th</sup>.

#### **E) Correspondence and Chairman's Comments**

Chairman McKenzie did not have any comments.

#### **VII. Consent Agenda**

A motion was made by Director Kolssak and seconded by Director Cloud to approve Item A on this evening's consent agenda.

A. Resolution 14-027 - A Resolution Authorizing the Payment of Claims;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None

#### **VIII. Old Business**

There was no Old Business.

#### **IX. New Business**

A motion was made by Director Kolssak and seconded by Director Pace to approve Item A. on tonight's agenda.

A. Resolution #14-028 – A Resolution to Approve a Contract with CommAvia for Public Relations;

Directors Cloud and Kolssak asked Rob Mark questions regarding the services he was providing, including the handling of noise complaints and his attendance at NBAA. After discussion regarding the per call fee for noise complaints, Mr. Mark agreed to provide a not to exceed amount with a 10 call limit to be revisited after 3 months.

A motion to amend Resolution 14-08 with a 10 call not to exceed limit was made by Director Cloud and seconded by Director Kearns.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

A motion to approve the amended Resolution 14-028 was made by Director Kolssak. The motion was seconded by Director Lang.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None

Director Pace made a motion to approve Resolution 14-029 on tonight's agenda. The motion was seconded by Director Katz.

B. Resolution #14-029 – A Resolution to Approving Ad Award of Contract with Preform Traffic Control for 2014 Airfield Marking;

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

A motion was made by Director Lang and seconded by Director Cloud to approve Item C – Resolution 14-030.

C. Resolution 14-030 – A Resolution Approving Authorized Cardholders for the Chicago Executive Airport MB Financial Credit Cards;

The motion was approved by a roll call vote. Ayes included Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

Director Cloud made a motion to accept Resolution #14-031. The motion was seconded by Director Lang.

D. Resolution 14-031 – A Resolution Approving Renewal of an Airport Insurance Policy for Pollution Risks;

In response to a question from Director Kearns, Scott Campbell stated that a 5 year term on the plan is no longer an option, therefore the term is 3 years plus a few months, to bring it in line with the rest of our policies. Director Kolssak suggested attempting to recover cost of the contaminated soil removal at Hawthorne under the Pollution Risk policy.

The motion was approved by a roll call vote. Ayes included Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

## **X. Executive Session**

There was no Executive Session.

**XI. Adjournment**

A motion was made by Director Kolssak and seconded by Director Lang to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Neal Katz". The signature is written in a cursive style with a large, stylized "N" and "K".

Neal Katz  
Secretary