

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 19, 2014
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Vice Chairman, Betty Cloud, called the meeting to order at 6:00 p.m. Roll call confirmed the following present: Directors Katz, Kearns, and Lang.

Absent: Directors Kolssak and Pace. Chairman McKenzie arrived at 6:15.

Also in Attendance: Jamie Abbott – Executive Director
 Charlie Priester – Chief Executive Officer
 Vicki Mayr - Recording Secretary
 Tom Lester – Airport Attorney

II. Pledge of Allegiance

Vice Chairman Cloud led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Lang and seconded by Director Kearns to approve the minutes of the October 15, 2014 Regular Meeting. The motion was approved by voice vote.

IV. Changes to the Agenda

There were no changes to the agenda.

V. Public Comments

There were no Public Comments.

VI. Hearings and Reports

A) Treasurer's Report

Director Kearns reported that not much has changed in the financial report. Both fuel flowage and Customs are up. Director Kearns asked Scott Campbell to explain the fraud exposure that the airport experienced with the IMET fund. Scott explained that IMET had an experience with a fraudulent investment. IMET is confident that they will recover the \$20,000 in question. The

money continues to earn interest while on restriction. Director Katz asked that a note be made in the financial statements.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ Jamie reported that President Argiris' mother-in-law passed away last night. A wake will be held at Kolssak's Funeral Home on Friday and the funeral will be on Saturday.
- ➔ Winter operations have begun with our first couple of snow events. Jamie thanked the airport maintenance staff. We have a long winter ahead of us.
- ➔ The south end EMAS is done, except for a few punch list items. There will be a runway closure next week to install reflective markers at the front and back of the bed. Most of the markers will be installed with the runway open.
- ➔ Pavement repairs are done. Electrical service will be hooked up to the access gate to Areas 2 & 3 in the next couple of days. Jamie will let tenants know when the gate is operational.
- ➔ Following up on Director Katz's request, Jamie is working with Illinois American to get their subcontractor, who damaged the southwest corner of the airport's landscaping, to restore it.
- ➔ The airport Holiday Party is December 4th at the Northbrook Hilton from 5pm – 8pm.
- ➔ Jeremy Linke, our engineer, will be leaving after 14 years with CMT. We will be presenting him with a gift on Friday from the staff and the board.
- ➔ Jamie addressed Director Lang and told him about the work he and Rob Mark are doing to educate pilots about noise reduction and being good neighbors. The ILS being back in service should help with noise issues, as well. Rob Mark will go into more detail in his report.

C) Chief Executive Officer's Report

- Charlie Priester stated that this is the “dull time” of Phase 1 of the Master Plan study. Currently, the 360 user survey responses are being compiled by Crawford, Murphy & Tilley. Charlie has had meetings with aviation associations and aviation officials, all of whom feel that the airport's master plan is very important and have offered their assistance.

Charlie also stated that he is working on setting up an informal public meeting after the first of the year. Director Katz asked if hard copies of the statement regarding the Master Plan from the CEA website could be printed for visitors to the airport.

D) CommAvia Report

- Rob Mark reported that the airport is focusing on how to reduce the noise around the airport. He has created some displays and handouts reminding pilots about the NBAA noise abatement procedures. The FBOs are displaying them and he will be delivering them to the flight departments and flight schools. He also explained how having the ILS back in service will help to keep noise levels down. It will allow planes to come in at consistent heights, whereas some may have come in lower while the ILS was out of service during the EMAS installation.

E) Board Members Comments

- Director Lang thanked the audience for voicing their concerns. We are interested what they have to say. Their feedback will play a roll in the Master Plan.
- Director Cloud had no comments.
- Director Katz wished everyone a Happy Thanksgiving.
- Director Kearns had no comment.

F) Correspondence and Chairman's Comments

Chairman McKenzie apologized, again, for arriving late to the meeting.

VII. Consent Agenda

A motion was made by Director Lang and seconded by Director Cloud to approve Item A on this evening's consent agenda.

A. Resolution 14-041 - A Resolution Authorizing the Payment of Claims;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns and Lang. Nays: None. Absent: Directors Kolssak and Pace.

VIII. Old Business

There was no Old Business.

IX. New Business

A motion was made by Director Cloud and seconded by Director Katz to approve Item A. on tonight's agenda.

A. Resolution #14-042 – A Resolution to Approve the 2015 Meeting Schedule for the Chicago Executive Airport Board of Directors;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns and Lang. Nays: None. Absent: Directors Kolssak and Pace.

Director Lang made a motion to approve Resolution 14-043. The motion was seconded by Director Cloud.

- B. Resolution #14-043 – A Resolution to Approve the Preliminary FY 2016-2020 TIPS for Chicago Executive Airport;

Jamie stated that this is a list of projects the airport is seeking reimbursement from IDOT for over the next 5 years. TIPS is a living document and is always changeable. For example, the FAA may be interested in moving up the overlay of runway 16/34.

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns and Lang. Nays: None. Absent: Directors Kolssak and Pace.

Director Lang motioned to approve Resolution 14-044 on tonight's agenda. The motion was seconded by Director Katz.

- C. Resolution #14-044 – A Resolution Approving Renewal of Airport Insurance Policies;

The motion was approved by roll call vote. Ayes include: Directors Cloud, Katz, Kearns, and Lang. Nays: None. Absent: Directors Kolssak and Pace.

X. Executive Session

A motion was made by Director Cloud to go into Executive Session pursuant to 5 ILCS 120/2 (c) (6) to discuss the sale or lease of property owned by the public body.

XI. Action Taken from Executive Session

There was no action taken from Executive Session.

XII. Adjournment

A motion was made by Director Kearns and seconded by Director Cloud to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 7:15p.m.

Respectfully submitted,



Neal Katz
Secretary