

**CHICAGO EXECUTIVE AIRPORT
AIRPORT RESIDENTIAL SOUND INSULATION PROGRAM
MEETING MINUTES
WEDNESDAY, MARCH 3, 2021
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Welcome and Opening Remarks

Executive Director Jamie Abbott called the meeting via ZOOM to order at 6:00 p.m. He explained the transition from a Noise Committee Meeting into a Residential Sound Insulation Program and introduced Penny Merritt, the Project Manager, C&S Companies. In the future, notification will be sent to more residents. The format of the meeting is free flowing and interactive with questions and answers.

In Attendance: Jamie Abbott – Executive Director
 Penny Merritt – C&S Companies
 Jennifer Pfeifer - Recording Secretary

II. Residential Sound Insulation Program (RSIP) Update

A. Penny Merritt gave the RSIP update:

- To date 437 applications have been received from residents. For the first six months of the program only 100 applications were received. Sending out newsletters every three to four months has helped increase residents' interest.
- They attempted to start the pilot phase noise testing on February 15th, but weather and deep snow prevented HMMH from setting up their equipment. The noise testing will be tentatively rescheduled for the week of March 29th. The residents will be notified of the new date.
- The Participation Authorization Agreement and Avigation Easement, both legal documents, have been submitted for legal review and are approved. Homeowners are required to sign these documents to participate in the program. The documents will be available on the website for residents to read.
- The Policies and Procedures Manual is updated to include the Acoustical Testing Plan and an updated noise contour map.
- An updated Pilot Phase program schedule will include the tentative design work and bid award dates.

III. Questions and Answers

Jamie asked how HMMH chose the homes for the Pilot Phase testing. Penny said they first looked at the contour map for the most noise impacted homes. They selected from the applications a variety of single family and multi-family homes. Homes were sorted into five categories. The noise testing process will take about a week. The single-family homes will be tested first and then nine multi-family homes will be tested. There was discussion about how

at first people are not sure about trusting the program and think it might be a scam. Penny said that in her experience once testing and construction begin people will be more comfortable.

Mary Pappantos from the Village of Wheeling asked about the Avigation Easement. She asked if a resident qualifies for sound insulation and chooses not to sign the Avigation Easement then they are out of luck. Penny said yes, signing the Avigation Easement is a requirement. There was discussion about construction on the pilot phase beginning in late Fall and ten homes would be worked on. Ten homes would be worked on for the pilot phase of the program. Mary asked how many homes would be worked on in subsequent years, would homes with the worst noise be worked on first and what about rented homes. Penny said 40-50 homes would be worked on which includes testing, design and construction completed each year and yes, the worst homes would be first. She said rented homes are a future decision. Jamie confirmed that this is a long-term project, perhaps eight to ten years. Mary commented that the program is wonderful.

Richard Rogers asked if the program is funded for the year and are the funds anticipated for the future. Jamie said that phase 1 of the program is working off the current grant and we anticipate funding for the next year. The goal is to not stop working and just keep going year after year.

Matthew Dollick wants to be sure that the public will be kept up to date on the program. Penny said that a page will be added to the website titled "Current Updates" and Jamie said that the Airport will send out updates as they are available. Matthew commented that this is very helpful.

IV. Adjournment

The meeting was adjourned at 6:20 p.m.

Respectfully submitted,
Jennifer Pfeifer
Executive Secretary