

CHICAGO EXECUTIVE AIRPORT LEGISLATIVE COVER MEMORANDUM

AGENDA ITEM NO(S): 23-014

DATE OF BOARD MEETING: May 17, 2023

TITLE OF ITEM SUBMITTED: Resolution 23-014 – A Resolution Authorizing the Payment of Claims

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: Check Register (The expenditures contained within are provided for in the current Airport Budget)

BUDGET²: N/A

BIDDING³:

EXHIBIT(S) ATTACHED: Check Register

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller A.A.E., ACE, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered

RESOLUTION NO. 23-014

A RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS, the Chicago Executive Airport Board of Directors is empowered by the Intergovernmental Agreement between the City of Prospect Heights and the Village of Wheeling to authorize agreements, purchases, expenditures, and contracts for items previously approved in the annual budget; and,

WHEREAS, in the operation of the Chicago Executive Airport the Board of Directors has incurred certain obligations for payment of debts legally incurred in accordance with the adopted budget; and,

WHEREAS, it is in the best interests of the Board of Directors to meet those obligations in a timely manner,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHICAGO EXECUTIVE AIRPORT, that expenditures in the amount of \$313,388.37 on the attached Check Register dated May 12, 2023, are hereby approved.

Director _____ moved, seconded by Director _____ that Resolution No. 23-014 be adopted.

Director Berman _____

Director Kiefer _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 17th day of May 2023, by the Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Bill Hellyer
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 23-015

DATE OF BOARD MEETING: May 17, 2023

TITLE OF ITEM SUBMITTED: A Resolution Approving an Award of a Contract to Maneval Construction Company, Inc. for 2023 Airfield Pavement Repairs

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM ^[1]: This resolution awards the 2023 Pavement Repair contract to Maneval Construction Company, Inc., a company that has done satisfactory work for the airport in the past. The Base Bid #1, Base Bid #2, and Additive Alternate #1 of this contract would repair Runway 16/34 pavement cracks, Taxiway B connector pavement, and a small portion of the 204 Industrial Dr. Parking Lot. The airport budgeted \$300,000.00 for Pavement Repairs. We are requesting authorization to spend airport monies in support of this project not to exceed the cost of \$196,319.75.

BUDGET ^[2]: Funds available in Capital Budget FY ending April 30, 2024. \$300,000 has been budgeted for Pavement repairs.

BIDDING ^[3]: Yes, local. There was 1 respondent to the solicitation.

EXHIBIT(S) ATTACHED: Bid documents, CMT recommendation letter and bid summary.

RECOMMENDATION: To approve

¹ *The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.*

² *If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).*

³ *If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered.*

RESOLUTION NO. 23-015

A RESOLUTION APPROVING AN AWARD OF A CONTRACT TO MANEVAL CONSTRUCTION COMPANY INC. FOR 2023 AIRFIELD PAVEMENT REPAIRS

WHEREAS, various areas of pavements on the airfield need repair, rehabilitation, or construction; and,

WHEREAS, a request for bids was advertised in the Daily Herald with the following results for Total Construction Cost:

1. Maneval Construction Company, Inc. \$196,319.75; and,

WHEREAS, the responsive bidder, Maneval Construction Company, Inc., meets the specifications and bid requirements set forth in the specifications and bid documents; and,

WHEREAS, the Total Construction Cost of \$196,319.75 can be funded from the Airport's Capital Improvements Budget within the approved Annual Budget FY ending April 30, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, that the attached contract with Maneval Construction Company, Inc. for the 2023 Pavement Repairs is hereby approved and authorize the Executive Director or Director of Finance to execute said agreement and make subsequent payments.

Director _____ moved, seconded by Director _____ that Resolution No. 23-015 be adopted.

Director Berman _____ Director Kiefer _____

Director Hellyer _____ Director Lang _____

Director Kearns _____ Director Saewert _____

ADOPTED this 17th day of May 2023, by the Chairman and Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Bill Hellyer
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO: 23-016

DATE OF BOARD MEETING: May 17, 2023

TITLE OF ITEM SUBMITTED: A Resolution Approving an Award of a Contract to Preform Traffic Control Systems for 2023 Airfield Remarking

SUBMITTED BY: Jeffrey J. Miller A.A.E., ACE, Executive Director

BASIC DESCRIPTION OF ITEM¹: Normal wear and tear and snow removal operations have eroded and damaged pavement markings to the point that they must be remarked:

- Runway 16/34 and Runway 12/30 centerlines
- Taxiway Kilo shoulders
- Taxiway Lima's shoulders and centerline

The base bid solicitation included standard waterborne and black border pavement markings. Additive Alternative #1 was for enhanced runway centerline markings.

Preform Traffic Control Systems submitted a base bid of \$47,368.40 and an additive alternative of \$41,259.00. This bid price of Additive Alternate #1 exceeded our budgeted amount. Preform Traffic Control Systems has conducted remarking at the Airport for many years and has provided a good product.

BUDGET²: Funds available in Capital Budget FY ending April 30, 2024. \$80,000.00 has been budgeted for remarking.

BIDDING³: Yes, local, 1 respondent to RFP, listed in the resolution

EXHIBIT(S) ATTACHED: Preform bid documents, CMT bid recommendation and bid summary.

RECOMMENDATION: To approve

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered

RESOLUTION NO. 23-016

A RESOLUTION APPROVING AN AWARD OF A CONTRACT TO PREFORM TRAFFIC CONTROL SYSTEMS FOR 2023 AIRFIELD REMARKING

WHEREAS, the pavement markings on Runway 16/34 and Runway 12/30 centerlines, Taxiway Kilo shoulders, and Taxiway Lima’s shoulders and centerline need to be remarked; and,

WHEREAS, a request for bids was advertised in the Daily Herald with the following results for the Base Bid:

- 1. Preform Traffic Control Systems \$47,368.40 and,

WHEREAS, Preform Traffic Control Systems was the low bidder and meets the specifications and bid requirements set forth in the specifications and bid documents; and,

WHEREAS, the Base Bid for the total contract amount of \$47,368.40 can be funded from the Airport’s Capital Improvement Budget within the approved Annual Budget FY ending April 30, 2024, will be awarded to Preform Traffic Control Systems; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, that the attached contract with Preform Traffic Control Systems for the 2023 Airfield Marking is hereby approved and authorize the Executive Director or Director of Finance to execute said agreement and make subsequent payments.

Director _____ moved, seconded by Director _____ that Resolution No. 23-016 be adopted.

Director Berman _____

Director Kiefer _____

Director Hellyer _____

Director Lang _____

Director Kearns _____

Director Saewert _____

ADOPTED this 17th day of May 2023, by the Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Bill Hellyer
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 23-017

DATE OF BOARD MEETING: May 17, 2023

TITLE OF ITEM SUBMITTED:

**A RESOLUTION APPROVING THE PROGRAM LETTER FOR THE PROJECT
“REHABILITATE ACCESS ROAD AT NORTHWEST QUADRANT HANGARS” WITH THE
ILLINOIS DEPARTMENT OF TRANSPORTATION**

SUBMITTED BY: Jeffrey J. Miller, Executive Director

BASIC DESCRIPTION OF ITEM¹:

This Board of Directors resolution approves the Illinois Department of Transportation program letter for the project “Rehabilitate Access Road at Northwest Quadrant Hangars”. The total project cost is estimated at \$180,000 of which the State of Illinois will fund \$162,000 and the Airport will fund \$18,000.

BUDGET²: Sufficient funds are included in the FY 2024 Airport budget

BIDDING³: Not applicable.

EXHIBIT(S) ATTACHED: Illinois Department of Transportation Program Letter.

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered.

RESOLUTION NO. 23-017

**A RESOLUTION APPROVING THE PROGRAM LETTER FOR THE PROJECT
“REHABILITATE ACCESS ROAD AT NORTHWEST QUADRANT HANGARS” WITH THE
ILLINOIS DEPARTMENT OF TRANSPORTATION**

WHEREAS, in 2019 the State of Illinois passed the Rebuild Illinois Bill that provides funding for infrastructure projects; and,

WHEREAS, Chicago Executive Airport submitted project requests in 2021 to the Rebuild Illinois Capital Investment Program per the law and regulatory guidelines; and,

WHEREAS, the Illinois Department of Transportation informed the Airport via program letter that funding was approved for the project “Rehabilitate Access Road at Northwest Quadrant Hangars”; and,

WHEREAS, the total project cost of \$180,000 will be funded as follows:

State Match	\$162,000
Local Match	\$18,000; and,

WHEREAS, the Executive Director is authorized to execute future documents relating to the project “Rehabilitate Access Road at Northwest Quadrant Hangars” provided costs remain within 25% of the total project cost.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, we approve the program letter for project “Rehabilitate Access Road at Northwest Quadrant Hangars” and authorize the Executive Director to execute all future documents relating to the project provided costs remain within 25% of the total estimated project costs.

Director _____ moved, seconded by Director _____
that Resolution No. 23-017 be adopted.

Director Berman _____ Director Kiefer _____

Director Hellyer _____ Director Lang _____

Director Kearns _____ Director Saewert _____

ADOPTED this 17th day of May, 2023 by the Chairman and Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Bill Hellyer
Secretary

**CHICAGO EXECUTIVE AIRPORT
LEGISLATIVE COVER MEMORANDUM**

AGENDA ITEM NO. 23-018

DATE OF BOARD MEETING: May 17, 2023

TITLE OF ITEM SUBMITTED:

**A RESOLUTION APPROVING THE PROGRAM LETTER FOR THE PROJECT “EXPAND
AIRPORT EAST QUADRANT GENERAL AVIATION AIRCRAFT PARKING APRON”
WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION**

SUBMITTED BY: Jeffrey J. Miller, Executive Director

BASIC DESCRIPTION OF ITEM¹:

This Board of Directors resolution approves the Illinois Department of Transportation program letter for the project “Expand Airport East Quadrant General Aviation Aircraft Parking Apron”. The total project cost is estimated at \$1,040,000 of which the State of Illinois will fund \$936,000 and the Airport will fund \$104,000.

BUDGET²: Sufficient funds are included in the FY 2024 Airport budget

BIDDING³: Not applicable.

EXHIBIT(S) ATTACHED: Illinois Department of Transportation Program Letter.

RECOMMENDATION: To approve

SUBMITTED FOR BOARD CONSIDERATION: Jeffrey J. Miller, Executive Director

¹ The purpose of the proposed item and a description of same. If the issue is site specific a map must be attached to the memorandum.

² If applicable, provide all budgetary considerations as follows: is the item covered in the current budget; fund(s) the item is to be charged to; expenses per fund(s) and total cost; and necessary transfer(s) or supplemental appropriation(s).

³ If applicable, describe the bidding process and results for purchases and contracts. If applicable, state whether or not any particular city, state or federal program was considered.

RESOLUTION NO. 23-018

A RESOLUTION APPROVING THE PROGRAM LETTER FOR THE PROJECT “EXPAND AIRPORT EAST QUADRANT GENERAL AVIATION AIRCRAFT PARKING APRON” WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION

WHEREAS, in 2019 the State of Illinois passed the Rebuild Illinois Bill that provides funding for infrastructure projects; and,

WHEREAS, Chicago Executive Airport submitted project requests in 2021 to the Rebuild Illinois Capital Investment Program per the law and regulatory guidelines; and,

WHEREAS, the Illinois Department of Transportation informed the Airport via program letter that funding was approved for the project “Expand Airport East Quadrant General Aviation Aircraft Parking Apron”; and,

WHEREAS, the total project cost of \$1,040,000 will be funded as follows:

State Match	\$936,000
Local Match	\$104,000; and,

WHEREAS, the Executive Director is authorized to execute future documents relating to the project “Expand Airport East Quadrant General Aviation Aircraft Parking Apron.” provided costs remain within 25% of the total project cost.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CHICAGO EXECUTIVE AIRPORT, we approve the program letter for project “Rehabilitate Access Road at Northwest Quadrant Hangars” and authorize the Executive Director to execute all future documents relating to the project provided costs remain within 25% of the total estimated project costs.

Director _____ moved, seconded by Director _____ that Resolution No. 23-018 be adopted.

Director Berman _____ Director Kiefer _____

Director Hellyer _____ Director Lang _____

Director Kearns _____ Director Saewert _____

ADOPTED this 17th day of May 2023 by the Chairman and Board of Directors of the Chicago Executive Airport.

D. Court Harris
Chairman

ATTEST:

Bill Hellyer
Secretary