

PART 1

NOTICE TO CONTRACTORS

OWNER: CHICAGO EXECUTIVE AIRPORT
1020 South Plant Road, Wheeling, Illinois 60090

PROJECT: Residential Sound Insulation Program

Sealed proposals will be received by the Chicago Executive Airport at 1020 South Plant Road, Chicago Executive Airport, Wheeling, Illinois 60090 until **11:00 AM on Thursday, September 7, 2023** for the construction of Residential Sound Insulation Program at which time bids will be publicly opened and read. Faxed proposals will not be accepted.

A brief description of the work to be performed (detailed descriptions of all work will be included in the bid documents):

Replacement of windows with acoustic windows, replacement of existing prime and/ or storm doors, with acoustic prime and storm doors, and providing positive air ventilation to twenty (20) residential properties in Wheeling, IL. Replacement locations for each property are detailed in the bid documents.

Instruction to Bidders, form of proposals, form of agreement, specifications, and wage rate are on file and may be inspected at: Office of the Airport Manager, Chicago Executive Airport, 1020 South Plant Road, Wheeling, Illinois 60090, and Office of C&S Engineers, Inc. 204 Industrial Lane, Wheeling, IL 60090 or online at the website of Chicago Executive Airport (www.chiexec.com).

Instruction to Bidders, form of proposals, form of agreement, specifications, and wage rate will be available on **August 17 2023**, and may only be obtained electronically at www.chiexec.com. **Hard copies of the documents are required for bidding purposes.** All addenda issued for this contract shall also be available through www.chiexec.com as they become available.

There will be a non-mandatory pre-bid meeting at C&S Engineers, Inc., 204 Industrial Lane, Wheeling, IL 60090 on Tuesday, August 29, 2023 at 10 a.m.

Each prospective bidder, in evidence of competence, to perform the type of construction or related construction required by the project description, shall furnish to the Chicago Executive Airport Board of Directors as a prerequisite to the release of proposal forms, a current, certified or photostatic copy of a "Certificate of Eligibility" issued by the Illinois Department of Transportation in accordance with IDOT's instructions for Prequalification of Contractors.

As an alternative to Illinois Department of Transportation pre-qualification, a contractor may submit a statement of experience and financial capability to the Airport Manager along with their bid. Said statement shall provide information regarding the successful completion of a minimum of three projects of similar scope and magnitude within the last two (2) years including project reference who can verify the contractor's role. The statement will also provide a summary of any outstanding liens or judgments against the contractor or other factors that may interfere with the completion of this work. Finally, the Contractor shall provide a general summary of financial capability. Failure to demonstrate experience or financial capability will be considered cause for disqualification of a bidder.

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Additional information may be requested after the receipt of bids to further determine that a contemplated awardee is fully qualified to receive the award. Such statements and information shall be furnished immediately upon request.

A bid bond, cashier's check, or a certified check made payable to the order of the **Chicago Executive Airport** in the amount of ten percent (10%) of the total bid must be deposited by each bidder with his bid as guarantee that in case the contract is awarded to him, he will within fifteen (15) days thereafter, upon receipt of written notice of award, execute such contract and furnish a satisfactory performance bond. Upon failure to do so, he shall forfeit the deposit as liquidated damages and acceptance of the bid will be contingent upon the fulfillment of this requirement by the bidder.

The checks or bid bonds of all, except the three (3) lowest responsible bidders, will be returned within ten (10) days after the bids are opened and read. The remaining checks or bid bonds will be refunded as soon as the contract and bond have been properly executed and approved.

A visit to the project site can be arranged by contacting:

*Chicago Executive Airport
Jeffrey Miller—Executive Director
1020 South Plant Road
Wheeling, Illinois 60090
Phone No.: 224-279-2061
Fax No.: 847-537-8183*

The successful bidder, as determined by the Owner, will be required to agree that no less than the prevailing rate of wages will be paid to all workmen, laborers, and mechanics performing their work under this contract.

All proposals must be made on forms furnished within this set of Contract Documents.

The successful bidder will be required to furnish performance and payment bonds satisfactory to the owner in the amount of the contract.

The owner reserves the right to waive or not to waive any irregularities in the bids and to reject any or all bids and to determine which is the lowest and best bid or combination of bids for the improvements.

By order of: Chicago Executive Airport Board of Directors
(Name and Title)

August 17, 2023
Date